

### Policy and Procedure for Boat Dock Rental and Day Slip Parking

1. Place public information notice in newspaper announcing date the Village will start a waiting list for boat dock space. Notice will run for one day, one week before the date the waiting list is started.
2. There are two waiting lists. One list will be for residents of the Village of Cooperstown. The other will have all others.
3. Names will be taken for each waiting list in person only and will start on a specific date at 8:30 a.m. when the village office opens. Names will be added to the lists on a first-come, first-served basis until such time that all boat slips are filled.
4. Letters are then sent out to previous renters who have twenty business days to reply. Once the deadline is past, the empty slips are tallied and that many letters are sent out to people on the Cooperstown waiting list. If that waiting list is exhausted then letters are sent to the first eligible on the second list.
5. The first eligible on the second list are residents of the towns neighboring the Village of Cooperstown - Otsego, Middlefield, and Hartwick by date they were put on the waiting list.
6. After those names have been exhausted, the remaining names on the list are sent letters strictly by date and time order of when they were put on the list.
7. Renters must have their signed application, a signed "Hold Harmless Agreement" and full payment on or before the deadline in order to keep their boat slip.
8. In order for renters to keep their space from year to year, they must have their paperwork and fee by the deadline each year otherwise they lose their space and must be put on the appropriate waiting list.
9. The Village of Cooperstown has the sole right to re-assign boat dock slips. Renters **do not** have the right to give their space to someone else and this is strictly enforced by checking registration numbers throughout the season. Only one boat per slip is allowed at the Village docks and boats must match the registration number given at the time of application. If a renter purchases a new boat during the season that will replace the original boat approved, a copy of the new registration and boat identification information must immediately be given to the Village Clerk.

10. The Village of Cooperstown will maintain four (4) day slips for use by boaters with a time-limit for docking boats at a maximum of two hours. The owner of any boat that exceeds the two hour time limit will be charged a fee of \$5.00 per hour for each hour that the boat exceeds the two hour time limit.
11. The Village reserves the right to have all boats that are in violation of this policy towed. Owners of the boat will be responsible for towing and storage fees charged by the towing company and storage facility.