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A regular meeting of the Board of Trustees of the Village of Cooperstown was held at the Village Office Building, 22 Main Street, Cooperstown, New York on July 25, 2016 at 6:30 p.m. Members in attendance were Mayor Jeff Katz, Trustees Ellen Tillapaugh, Cynthia Falk, James Dean, Louis W. Allstadt and Richard Sternberg. Trustee Bruce Maxson was absent. Also in attendance were DPW Superintendent Brian Clancy, Zoning Enforcement Officer Sheila Serbay, Village Attorney Martin Tillapaugh (arrived at 7:00 p.m.) and Village Clerk – Teri Barown. There were three (3) members of the public present.

Mayor Katz called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

Public Comment – Vinnie Russo, 74 Main Street, stated that there is a need for the community to put together an entity to talk about Induction weekend in general while it is still fresh in everyone's mind. He said the one weekend we should look our best, we look our worst.

He stated that numerous questions came up regarding vending, i.e. location, enforcement, barriers impact on safety, site selection, the parade and placement of chairs, signings indoor and outdoor, when can people park, when can't they and what we can do to prepare. He said he feels it needs a public airing.

He said that no one knows who is in charge and feels there needs to be a public forum for the Village to get comments and provide an open discussion for those who want to comment.

Minutes – Ms. Tillapaugh made a motion to accept the minutes of the July 27, 2016 meeting with corrections as submitted by Dr. Falk to the Clerk. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Zoning Officials Report – A copy of the Zoning Officer's Report was provided in the Board packets.

Ms. Serbay stated that it has pretty much been business as usual and noted that the Planning Board signed off on the Trustees being lead agency for the CVS SEQRA review.

Dr. Sternberg stated he hasn't seen any minutes and asked if the Zoning Officer's report is supposed to be in lieu of them.

Mayor Katz stated this is an ongoing issue that is being worked on.

CVS SEQRA Review – Dr. Falk noted that the Part 2 as reviewed and answered on July 20, 2016 was in the Trustee packet, along with a draft of Part 3.

Dr. Falk made a motion to check Box A on page 2 of Part 3 of the CVS SEQRA EAF, that the project will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared and accordingly, a negative declaration is issued, with corrections to typographical errors in the narrative as noted. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg

Motion carried.

Mayor Katz stated he would like to set the public hearing for the CVS special use permit application in order to make this run as expeditiously as possible while still being thorough. He noted that as a number of the Trustees are away the week of August 14th. Mayor Katz made a motion to set the public hearing for Friday, August 12 at 6:00 p.m. for the special use permit application for a CVS pharmacy drive-thru at the former Cooperstown Motel Site, 101 Chestnut Street. Ms. Tillapaugh seconded the motion. Mayor Katz stated that this is the only date that the full board could make. A vote on the motion had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Mayor Katz asked Ms. Barown to remind Mr. Hamula that the Trustees are awaiting for photographs of CVS locations showing non-prototype architecture.

Mayor Katz stated that components the Trustees would like to see contained in the traffic study based on the email regarding the same received from Todd Hamula would be discussed under new business.

Dr. Falk made a motion to accept the Zoning Official Report as presented. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Police Committee – A copy of the July committee minutes was provided in the Trustee packets.

Ms. Tillapaugh noted that pursuant to the Trustee recommendation the department will be looking into the purchase of a new or used hybrid vehicle.

Dr. Falk stated that there seems to be a substantial increase in overtime during Memorial Day weekend and Induction weekend and we might need to revisit the special events line item in the budget for personnel. Ms. Tillapaugh noted that both Police Committee and Finance and Personnel Committee are keeping an eye on this issue.

Fire Committee – A copy of the July committee minutes was provided by email.

Ms. Tillapaugh noted a report was made to the department regarding insurance coverage for utilizing personal water craft for rescues.

She noted that the department continues to work on a policy regarding waiving the fee for rental of the hall for fire and ems members. Ms. Tillapaugh made a motion to reimburse the \$90.00 application and use fee to Eric Pierce for his use of the fire hall in May. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Dr. Sternberg made a motion to accept the Fire Committee report as presented. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg

Motion carried.

Streets Committee – A copy of the July committee minutes was provided in the Trustee packets.

Dr. Falk reviewed committee discussion regarding the purchase of two new trolleys through the capital expenditure funding received by Otsego County from NYS DOT, which is available through 2018. Committee received a recommendation regarding energy efficient trolleys, which will exceeds what would be covered under the current funding grant. Ms. Sullivan stated that a possible solution would be to de-obligate the current funding and pass it off to the next round of funding.

Following Board discussion, it was the consensus to put off a decision on de-obligating the current fund until the end of the present trolley season to evaluate ridership and the feasibility of continuing charters. Mayor Katz suggested that the Dr. Falk may want to meet with Birnie Bus and the entities utilizing the charters to see if a more advantageous agreement can be worked out as far as the Village is concerned. He stated that the reality is that the system is still utilizing surplus and that we cannot lose money to provide a service.

Mr. Allstadt stated we might need two trolleys on the public route. He said he feels is the wait time was cut from 20-25 minutes down to 10-12 minutes ridership would increase.

Trees – Dr. Falk noted that the drive around date and time is to be determined.

Streets – Dr. Falk noted that the DOT culvert project on Route 28 North is starting the Tuesday after Labor Day and there will be one open with a temporary traffic light installed. She noted that there will be some set up work conducted prior to that date with minimal disruption.

Dr. Sternberg stated he noted some aggressive driving at the intersection of Chestnut and Beaver following Induction. Mr. Clancy stated that there should have been state police at the intersection.

GIGP Project – Dr. Falk noted that the flooding witnessed on Main Street following recent heavy rain events was not a failure of the infrastructure, but due to the very heavy amount rainfall received in a short period of time.

Following discussion, Dr. Falk made a motion to move the direction sign on Main and Pioneer Streets to its permanent location from its temporary location due to the GIGP project. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Leaf Blowers – Dr. Falk noted that due to recommendations regarding regulation of leaf blowers the committee reviewed proposed language change to Chapter 240-5 (Deposit of refuse on streets) and the proposed language is reviewed. Dr. Falk made a motion to set a public hearing on August 22, 2016 at 7:00 p.m. or as soon thereafter as can be heard regarding the proposed change with minor wording correction as provided by Ms. Tillapaugh. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Ms. Tillapaugh made a motion to accept the Streets Committee report as presented. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg

Motion carried.

Buildings Committee – A copy of the July committee minutes was provided in the Trustee packets.

Mr. Allstadt noted that the carpentry, painting and repair of the front porch is essentially complete and that all that remains is the hardware for the doors and interior painting.

Mr. Allstadt stated that the removal of the library wall between the children's room and meeting room is scheduled to start after Labor Day. He noted there may be a financial issue as there wasn't any contingency included in the budget. He stated that quotes are being obtained for wiring the lighting in the ceiling and cabinets.

Mr. Allstadt noted that there has been a complaint from Art Association board members regarding safety of the ballroom windows when open. He stated that a solution regarding placement of Plexiglas at code height will be included in the CFA application.

Ms. Tillapaugh made a motion to accept the Buildings Committee report as submitted. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Treasurer's Report – A copy of the report was provided in the trustee packets.

Finance and Personnel Committee:

Finance:

Trustees reviewed the following items.

1. LOSAP items:

i. RBC Wealth Management statement for June

ii. Penflex Annual Report Executive Summary

iii. Participant out-year entitlement profile

Sales Tax Report for month of May and Fiscal Year 2015-16

Buildings:

Ms. Tillapaugh made a motion to authorize payment of Payment Application No. 3 to National Building and Restoration in the amount of \$36,919.85 for the Village Hall exterior painting and repair project. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg

Motion carried.

Dr. Falk made a motion to accept the donation of a lighting fixture with installation as provided by Mr. Allstadt (photograph on file) for the interior of the main hallway of the Village Hall building. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg

Water and Sewer:

Ms. Tillapaugh made a motion to credit the sewer portion of the water and sewer bill of 65 Main Street, back to average usage due to a leak. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg

Motion carried.

Trolley:

Following discussion, Ms. Tillapaugh made a motion to authorize the Mayor to sign the 2016 trolley contract with Otsego County. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg

Motion carried.

Personnel:

Ms. Tillapaugh made a motion to approve the conference and training requests of Ms. Barown and Mr. Bloomfield to attend the NYCOM Fall Training School in Saratoga Springs, NY from September 12-16, 2016 as submitted. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Ms. Tillapaugh made a motion to approve the conference and training requests for Officers Cordoglio & Kimmerer, Traffic Stops Training Rockland County on August 2, 2016 as submitted. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Trustees reviewed overtime reports for payrolls 66 and 67 and the July hours of leave report.

Ms. Tillapaugh made a motion to approve the following temporary appointments:

Emily Murphy, boat wash attendant, 7/26 - 10/31/16, \$15.00/hour Marina Brown, boat wash attendant, 7/26 - 10/31/16, \$15.00/hour Lynne Haynes, car counter, 8/8 - 8/14/16 - \$9.00/hour, 77 hours total Sarah Newton, car counter, 8/8 - 8/14/16 - \$9.00/hour, 77 hours total Susan Straub, car counter, 8/8 - 8/14/16 - \$9.00/hour, 77 hours total David Morin, car counter, 8/8 - 8/14/16 - \$9.00/hour, 77 hours total Dean Ballard, car counter, 8/8 - 8/14/16 - \$9.00/hour, 77 hours total Clayton Truax, seasonal laborer (Doubleday), 7/26/16 - 10/10/16, \$10.00 hour.

Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg

Motion carried.

Mr. Sternberg made a motion to approve the following abstracts and transfers:

Abstracts:

General	43,542 47,514	PR #66 PR #67
	7,661	Non-payroll expenses paid
	32,967	Non-payroll expenses
Water	7,218	PR #66
	7,025	PR #67
	436	Non-payroll expenses paid
	2,460	Non-payroll expenses
Sewer	6,750	PR #66
	6,542	PR #67
	0	Non-payroll expenses paid
	3,951	Non-payroll expenses
Trolley	0	E - Non-payroll expenses paid
)	16	E - Non-payroll expenses
	0	ET - Non-payroll expenses paid
	0	ET - Non-payroll expenses

Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg	Motion carried.
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Ms. Tillapaugh made a motion to accept the Finance and Personnel Committee report as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Watershed Supervisory Committee – No committee was received for July.

Mayor Katz noted that he met with a representative from the Otsego Lake Association regarding the Hickory Grove project. Though asked to oppose the project, he said that he believes the Village has no business commenting as it is in the purview of Town of Otsego historical review. He stated he told the OLA representative to go to the Watershed Committee but is not sure if a 22 room hotel is going to have any significant impact on the watershed.

Economic Development and Sustainability Committee - A copy of the July committee minutes was provided in the Trustee packets.

Dr. Falk noted that the Comprehensive Plan is close to being reviewable and she would like to schedule a Trustee meeting for review in September, but prefers one outside of the regular meeting. A meeting will be scheduled for the week of September 26.

Dr. Falk stated that the Destination Marketing (Tourism) contract made it through IGA and Administration Committees on the County level and it set for a County Board vote.

Mayor Katz stated that he had hoped the new vending law would address many of the comments made by Mr. Russo tonight. He asked that the Economic Development and Sustainability Committee look into a wrap up and planning meeting as discussed by Mr. Russo. He stated that for the 2019 Induction, he would hope that the County would be included, similar to the planning that occurred in 2007.

Ms. Tillapaugh made a motion to accept the Economic Development and Sustainability Committee report as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Parks Board – A copy of the July board minutes was provided in the Trustee packets.

Ms. Tillapaugh noted that OLA is willing to contract a covering for the wash station. Paul Lord has asked that the new station be dedicated in memory of Carl Good for his many years of service to the program with a plaque on the building.

She stated that the "Music on Main" program in Pioneer Park has been very enjoyable.

Ms. Tillapaugh noted due to the many restrictions and covenants with state funding for the parks, it has been decided to pull the Fair Street launch from the CFA application process.

Mr. Allstadt made a motion to accept the Parks Board report as presented. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Water and Sewer Boards – Mr. Allstadt made a motion to accept the report of the Water Board and the report of the Sewer Board for July as submitted. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg

Motion carried.

Permits:

Trustees reviewed the permit request for use of Lake Front Park by the Cooperstown Chamber of Commerce on August 20th for an Olympic Watch party. Various concerns were expressed regarding sale of alcohol by Dr. Sternberg, who requested names of sponsors of the event and complete information on how alcohol sales are proposed to be handled. Ms. Tillapaugh suggested

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that maybe an alternate location would be Pioneer Park with samples of alcohol. Ms. Barown will contact Mr. Hazzard to discuss.

Traffic Study Proposal by Zaremba Group for proposed CVS pharmacy/drive thru at 101 Chestnut Street – Mayor Katz requested that the Trustees review the email received by Mr. Hamula today and discuss any additional information they would like regarding the traffic study.

Trustee input/recommendations regarding the proposed traffic study continued as follows:

James Dean –

- doesn't want the study conducted on a Saturday, needs to be a weekday
- Time period needs to be increased to 7:00 a.m. 7:00 p.m.
- Area on Chestnut needs to go from Walnut Street to West Beaver
- Should include vehicles going south and turning left
- Vehicles coming up Walnut to Chestnut and turning left
- Should include Delaware Street and Beaver Street intersection
- Count cars in and out of Stewarts, Price Chopper and Taylors during above time period
- Important to capture hospital shifts, school buses, parent drop off/pick up, hospital patients, Route 28 traffic south and north on Chestnut

Cindy Falk -

- Bullet two, page 2 of email should read Chestnut/Grove/Walnut
- Bullet three, page 3 of email should read W. Beaver rather than Maple St.
- Agree with Mr. Dean regarding importance of Delaware/Beaver intersection
- Traffic Study conducted during Dreams Park season should be a Tuesday as this is usually the heaviest day
- Agrees with Mr. Dean regarding time period extension
- Agrees with Mr. Dean that left hand turns are important as well as pedestrian counts and cars in and out of Stewarts, Price Chopper and Taylors
- Feels the focus needs to be on busier times of the day

Ellen Tillapaugh -

- Agrees with all of the above comments
- Requests if there is a way to calculate the wait time of vehicles

Rich Sternberg –

• Agrees with above comments

Lou Allstadt -

- Disagrees with last paragraph of email and feels that movement between CVS and Price Chopper would keep cars off the street
- DOT spent a few days in this area and feels they should have some data which should give a feel for the busy periods of the day

Mayor Katz –

• Agrees with comments mentioned and would like to see study area extended to the intersection of Chestnut/Elm/Delaware

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Mayor Katz requested that Ms. Barown prepare the recommendations and email to Mr. Hamula tomorrow morning.

Mayor Katz made a motion to adjourn to executive session at 8:10 p.m. to discuss the work history of particular individuals. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Dr. Sternberg made a motion to return to regular session at 8:25 p.m. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Mayor Katz made a motion to remove Sheila Serbay from the position of Zoning Enforcement Officer (part-time) and terminate her employment with the Village of Cooperstown effective July 26, 2016. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Dr. Sternberg left the meeting at 8:25 p.m.

Dr. Falk made a motion to advertise for the part-time position of Zoning Enforcement Officer. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg Motion carried.

Dr. Falk made a motion to adjourn the meeting at 8:27 p.m. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Allstadt, Sternberg

Motion carried.

Respectfully submitted,

Teri L. Barown, RMC Village Clerk, Village of Cooperstown