

Board of Trustees
October 26, 2015
6:30 p.m.
AGENDA

Call to Order

Comments from the public

Public Hearings: **to be held at 7:00 p.m. or as soon thereafter as can be heard:**

Proposed Local Law No. 13 of 2015 – Amend Village Zoning Law to establish Planned Development District (PDD) regulations to replace the current Coordinated Development District (CDD) regulations, to provide procedures to amend existing Coordinated Development Districts, to amend the final site development

Review of Minutes: September 21, 2015 – regular meeting
October 8, 2015 – special meeting

Zoning Official Report (report attached)

1. SEQR Review – PDD Law
2. County Planning Referral Recommendation – PDD Law

Public Safety Committee:

Police Committee (committee report attached)

Fire Committee (committee report attached)

Other Committee Reports:

Doubleday Advisory Committee (minutes attached)

Streets Committee (committee report attached)

1. Street Closure Procedures for approval
2. Paid Parking Statistics
3. Streets Committee recommendation regarding paid parking 2016

Buildings Committee (committee report attached)

Tree Committee (no meeting this month)

Treasurer's Report (attached)

Finance and Personnel Committee:

Finance:

1. Review RBC Wealth Management LOSAP statement for September 2015
2. Review Sales Tax Report for August 2015
3. Review proposal to (re)appoint Mostert, Manzanero & Scott for annual audit and AUD filing
4. Review invoice from Edmunds & Associates for advance billing of license & maintenance covering calendar year 2016 and proposal to pay in half yearly installments
5. Review state aid check received for per capita / AIM funds
6. Review credit memos from Bruce Hall and McCarthy Tire originating from prior years, and proposal to request payment from them and record as Miscellaneous Revenue: Refund of Prior Year's Expenses
7. Review request from Otsego Town Court Clerk for Village of Cooperstown to pay minimum \$300 for identification of old case documents for shredding
8. Review proposal to enable read-only remote access to Edmunds using Team Viewer for Finance Committee
9. Review surplus equipment bid results – recommend high bid for purchase of F350 and reject bid for explorer (sell for scrap)
10. Review tree removal bid results – recommend award to Tallman as bid with transfer of \$5,000 from contingency
11. Review Bid Results Main Control Panel – Water Department

Buildings

1. Review recommendation to hire Bruce Hall to replace sewer line at 22 Main on Nov 11 (Veterans Day)
2. Review quotes from Alternate Building Concepts and Michael Stroh Painting for vent and insulation work at 22 Main – recommend ABC proposal
3. Review quotes from Glenn D. Falk, Cooperstown Construction and Powell Company for ceiling remodeling at the fire hall – recommend Falk Proposal \$13,375
4. Review Lamont Engineers invoice for Sr. Engineering Technician hourly billing for revision of specifications to Best Value Language
5. Review proposal for additional cleaning services for bathrooms at the fire hall

Parks

1. Accept two donations for Lake Front concerts – \$1k from Thomas Lagan and \$25 from Rich McCaffery

Capital projects

1. Review change order invoice from Central Paving for HMS project – payment pending

Personnel

1. Conference and Training Requests
 - a. Dennis Elliott and Scott Folts – South Eastern NY Water Works Conference in Sidney, NY – October 8, 2015 - \$20 each (retroactive)
 - b. Quinton Hasak – Speaking/lecture engagement at Syracuse University – October 12 - \$109.05
2. Conference and Training Reports
 - a. Village Clerk - NYCOM conference in Lake Placid Sept 28 – Oct 2
 - b. Village Treasurer - NYCOM conference in Lake Placid Sept 28 – Oct 2
 - c. Village Head of DPW - Basic Laboratory Skills in Norwich Sept 17
 - d. Village Head of DPW - Automatic Control Valve Operations in Utica Sept 29
3. Overtime Analysis – Payroll #46, #47
4. Review Hours of Leave Report – September 2015

Finance**1. Abstracts & Transfers**

Trolley Committee (no meeting this month)

Watershed Supervisory Committee (committee report attached)

Economic Development and Sustainability Committee (no meeting this month)

Board Reports:

Parks Board (minutes attached)

Water Board (minutes attached)

Sewer Board (minutes attached)

New Business:**Permits:**

1. Application for Halloween Parade – Cooperstown Chamber
2. Application for use of meeting room – CNY Veterans Outreach
3. Friends of Bassett Fireworks Request – Golf Course

Upcoming Meetings:

Next regular Trustee meeting – November 23, 2015 – 6:30 p.m.