

Board of Trustees
March 26, 2018
6:30 p.m.
AGENDA

Call to Order

Comments from the public

1. Correspondence – William Dornburgh (proposal for affordable housing)

Public Hearings: **to be held at 7:00 p.m. or as soon thereafter as can be heard:**

Proposed Local Law No. 2 of 2018 – regulating the use of drones in the Village of Cooperstown

Review of Minutes: February 26, 2018 – Regular meeting

Zoning Official Report (attached)

1. Special Use Permit Application – 133 Chestnut Street

Permits:

1. Roberta Wackett – Morrismen Dancers – Use of Pioneer Park

Public Safety Committee:

Police Committee (no meeting this month)

Fire Committee (committee minutes attached)

Other Committee Reports:

Doubleday Advisory Committee (no meeting this month)

Streets Committee (committee report attached)

Buildings Committee (committee report attached)

Treasurer's Report (attached)

Finance and Personnel Committee:

Finance:

1. RBC Wealth Management LOSAP - February 2018 Statement
2. Sales Tax Update
3. Munistat – SEC Filing Requirement
4. Transfers:
 - a. To pay MMS Audit Invoice \$14,000 transfer to A1325-440 from:

A-1990-470 Contingency \$7000.00
F-8320-440 Contract Prof & Tech \$3500.00
G-8130-440 Contract Prof & Tech \$3500.00

b. To pay Phoenix Graphics Invoice \$850.00 transfer to A1450-470 from:
A-1410-401 Clerk Schools, Dues, Conf \$457.25

C: Transfer to pay - Rose & Kiernan Insurance - \$14,000.00 transfer to A1910-470 from:
Contingency - \$8,200.00
Fund Balance - \$5,800.00

Parks:

1. Stairway - Fairy Springs – Redpoint Builders Estimate – approve not to exceed
2. Retaining Wall Extension – Fairy Springs - Quotes
 - a. Rifanburg’s Lawn & Landscapes - \$7,600.00
 - b. Chad Harris – Harris Landscapes & Contracting - \$9,250.00
 - c. Frazier’s Landscapes - \$16,300.00

Trees:

Authorize proceeding with Tree Inventory and Management Proposal – Davey Resource Group - 100% Reimbursement DEC Grant

Capital Projects:

Authorize Payment INV 31-34 Barton & Loguidice – TEP Project

Personnel:

OT Analysis – PR# 109-110
Leave Analysis – Feb and March 2018
Training Requests: John Cankar and Thomas Kukenberger
New York Rural Water Technical Training Workshop

Finance:

Abstracts & Transfers
Large Invoices: Barton & Loguidice Invoices not included in Reports

Administrator’s Report:

1. 2018-19 Budget – Tentative Budget posted to website – Budget Hearing – April 2
2. Grants and projects update:
 - a. Reimbursement submitted to NYS DOT – ROW Acquisitions - received
 - b. Submitted EFC Project Financing Agreement to Dormitory Authority to complete Financial Review of two SAM grants for WWTP – working on additional information request
 - c. Second request made to Delaware Engineering regarding Grove St. Culvert Project
 - d. Extensive work with Delaware regarding WQIP Application for WWTP Upgrade and DD Field project applications
 - e. Pulling together information needed by Bond Counsel for TEP Project BANS - need determination on bid letting prior to proceeding to BANS

Watershed Supervisory Committee (no meeting this month)

Economic Development and Sustainability Committee (committee minutes attached)

Board Reports:

Parks Board (minutes attached)

Water and Sewer Board (minutes attached)

New Business:

Upcoming Meetings:

Swearing In of Newly Elected Officials – April 2, 2018 at noon

Organizational Meeting and 2018-19 Budget Hearing, April 2, 2018 at 6:30 p.m.

Next Regular Board of Trustee meeting – April 23, 2018 at 6:30 p.m.