

Board of Trustees
June 25, 2018
6:30 p.m.
AGENDA

Call to Order

Correspondence: Petition regarding noise from volume of music on Main Street
Letter from Mr. and Mrs. Alan Leist – 5 Pioneer Street – objection to
diagonal parking on Pioneer Street (between Lake Street and Otsego Lake)

Comments from the public

Public Hearings: **to be held at 7:00 p.m. or as soon thereafter as can be heard, to discuss making application in the Consolidated Funding Application (CFA) process for the following:**

22 Main Street Skylight and Park Project: Office of Parks, Recreation & Historic Preservation (OPRHP) – Environmental Protection Fund Grants Program for Parks, Preservation and Heritage (EPF)

New Zero Sewer Plant: NYSERDA Net Zero Energy for Economic Development

Review of Minutes: May 29, 2018 – Regular meeting

Zoning Official Report (attached)

1. Application for Special Use Permit – Hotel Status for 46 Chestnut Street (White House Inn)

Permits:

1. Hall of Fame Request – traffic re-route – Induction Parade
2. Kyle Patrick – request for bass tournament

Public Safety Committee:

Police Committee (committee minutes attached)

Fire Committee (no meeting this month)

Other Committee Reports:

Doubleday Advisory Committee (committee minutes attached)

Streets Committee (committee report attached)

1. Diagonal Parking on a portion of Pioneer Street from Lake Street to the Lake, addition of handicap accessible space and elimination of parking on west side of Pioneer Street from Lake Street to the Lake
2. Recommend change of parking regulations on Linden Avenue within the

Village limits: The standing or stopping of vehicles between the hours of 7:00 a.m. to 9:00 a.m. and from 2:00 p.m. to 4:00 p.m. on school days shall be prohibited.

Buildings Committee (committee report attached)

Treasurer's Report (to be provided at meeting)

Finance and Personnel Committee:

Finance:

1. RBC Wealth Management LOSAP statement - May 2018
 - a. Correspondence from Penflex – Annual Statement on file in Treasurer's Office; Executive Summary in Trustee mailboxes; Penflex Contribution Amount Due 2018 - \$74,301
 - b. Penflex Fee Invoice - \$5,145.00
2. Sales Tax Update

Buildings:

1. Bid Results from 22 Main Street Restoration Project (windows, elevator, gutters) – Finance recommendation is to reject bids as they exceed the budget and re-bid second floor windows at this time

Trolley:

1. Authorize Mayor to sign Cooperstown Trolley contract with Otsego County, which will reflect additional insurance cost for new trolley
2. Accept donation of \$40,000 from Scriven Foundation to operate a second trolley in July and August of 2018

Water and Sewer Board:

1. Review correspondence from Marla and Tom Russo, 39 Chestnut Street, high water and sewer bill (received after the June Water and Sewer Board meeting)

Personnel:

1. OT Analysis – PR #116 & 117
2. Leave Analysis – May and June 2018

Finance:

Abstracts and Transfers
Large Invoices

Administrator's Report:

1. Empire Center Information Letter – Pending Court Ruling Union Dues v. Agency Fee
2. Request from Police Chief to start process for Police Sergeant position
3. Grants and projects update:
 - a. WWTP Upgrade – Project Update meetings held on May 31, 2018 and June 19, 2018 with updated cost estimates and project schedule projections based on amended Preliminary Engineering Report – waiting for final copy prior to submission to NYS EFC and DEC
 - b. TEP Project – Bid opening for project will occur on June 28, 2018 at 2 p.m. BAN schedule received from Munistat

4. Employee Status Change Forms – lifeguard
5. Disaster Plan Update – will begin in September to update plan

Watershed Supervisory Committee (committee report attached)

Economic Development and Sustainability Committee (committee minutes attached)

Board Reports:

Parks Board (minutes attached)

Water and Sewer Board (minutes attached)

New Business:

Upcoming Meetings:

Next Regular Board of Trustee meeting – July 23, 2018 at 6:30 p.m.