

A regular meeting of the Board of Trustees of the Village of Cooperstown was held at the Village Office Building, 22 Main Street, Cooperstown, New York on March 27, 2017 at 6:30 p.m. Members in attendance were Mayor Jeff Katz, Trustees Ellen Tillapaugh, Cynthia Falk, James Dean, Bruce Maxson, Lou Allstadt, and Richard Sternberg. Also in attendance were DPW Superintendent Brian Clancy, Zoning Enforcement Officer Jane Gentile, Village Treasurer Derek Bloomfield, and Village Administrator – Teri Barown. There were four (4) members of the public present.

Mayor Katz called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

Public Comment – Gib Vincent, 67 Lake Street, asked the Trustees for assistance with an issue on Prospect Place. He stated that there are three unhappy households on Prospect, who are unable to clear the snow from their sidewalks without it being placed back on the sidewalk when the plows go back through. He feels some possible solutions are closing the sidewalk in the winter or giving some leeway instead to the 24 hour time limit for removal.

Mayor Katz stated that this would be discussed later.

Mayor Katz did note that the Street crews were out for 24 to 36 hours straight and the streets were well kept in light of the amount of snow received from the March 14 storm.

Minutes – Ms. Tillapaugh made a motion to accept the minutes February 27, 2017 Trustee meeting with corrections as submitted. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Zoning Official's Report – A copy of the Zoning Officer's report was provided in the Trustee packets.

Ms. Gentile noted that an application for economic hardship has been filed for the April HPARB meeting regarding the demolition application for 45 Delaware Street.

Mayor Katz appointed Jeff Schneider as an alternate member to the Zoning Board of Appeals. Ms. Tillapaugh made a motion to ratify the appointment as made by Mayor Katz. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Discussion was held regarding temporary sandwich board signs for businesses. Consensus was that those businesses with private property should be allowed to continue, but not be allowed on public property. Dr. Sternberg made a motion to direct the Planning Board to come up with language regarding sandwich board signs on private property and allowable sizes. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Ms. Tillapaugh made a motion to accept the Zoning Official's report as presented. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Permits:

Ms. Tillapaugh made a motion to approve the permit application as submitted for a wedding ceremony at Council Rock Park on June 17, 2017. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Ms. Tillapaugh made a motion to approve the permit application as submitted by the Village Library for the family summer evening programs in July. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Ms. Tillapaugh made a motion to approve the permit application for the Binghamton Morris Men performance at Pioneer Park on April 22 and waive use fees for the park. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Dr. Falk made a motion to approve the outdoor eating application for Firehouse Market with the stipulation that there is 5' minimum pedestrian walkway maintained from the eating area to tree box. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Mayor Katz made a motion to approve the permit application for the Easter Event at Pioneer Park on April 15 and waive all fees. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Mayor Katz made a motion to approve the permit application for the CCS Reunion Jazz Band performance at Lake Front Park on August 20, 2017 and to waive all fees. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Mayor Katz made a motion to approve the permit application submitted by Brian Clancy for use of Fairy Spring Pavilion on June 16, 2017 and that the use of wine and beer for the party be allowed and that an insurance certificate be provided. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Ms. Tillapaugh made a motion to approve the hawking, peddling, soliciting permit application as submitted by John Armstrong. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Police Committee - A copy of the March committee minutes was provided in the Trustee packets.

Fire Committee – A copy of the March committee minutes was provided in the Trustee packets.

Ms. Tillapaugh noted that the Fire Department did need to request removal of snow on the apron after the March 14 snow storm. She noted the street crew had it removed by early morning of the 15th. It was recommended that this be a priority area for removal.

Ms. Tillapaugh stated that the Fire Department members did amazing work at the both the Milford church fire and Elm Street fire the very next morning.

Ms. Tillapaugh made a motion to accept the Police and Fire Committee reports as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Doubleday Committee – There was no meeting this month.

Mayor Katz noted correspondence received regarding the Bud Fowler Tournament and asked Mr. Maxson to bring to the next Doubleday Field Committee to see what we want to do regarding the requests. He noted that this event is a school oriented event.

Streets Committee – A copy of the March minutes was provided in the Trustee packets.

Dr. Falk noted that the committee will look at trolleys shelters and contract in April.

Dr. Falk stated that there is a recommendation from the committee to park spaces on the side of the street on the property adjacent to the blue lot for parking of vehicles over 20 feet long. She said this is to assist with providing some additional RV parking. Dr. Falk made a motion to map spaces as shown on the map provided for vehicles over 20 feet long by placing signage. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Dr. Falk noted that in order to remain a Tree City the Village must have a tree committee of some sorts. Mayor Katz stated we did appoint a tree advisory committee and would think that this would meet the requirements. Dr. Falk noted that the functions of the committee are outlined in the minutes she attached to the Street Committee minutes.

Dr. Falk noted a stormwater issue on Fernleigh with water running off of Estli Avenue into a resident's yard. She stated that the initial step to be taken to alleviate this problem is to raise the drop inlets.

Ms. Tillapaugh noted a low point at the intersection of Delaware and Beaver Streets where there is constant pooling of water that does drain and freezes in the winter months, causing a dangerous situation. Dr. Falk will discuss at Street's next month.

Dr. Falk noted that committee is waiting for a couple of the proposal for NYSEG tariffs on LED lighting before considering converting the cobra head lights to LED. She stated the committee is waiting for the Public Service Commission to weigh in on the issue.

Ms. Tillapaugh made a motion to accept the report of the Streets Committee as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Public Hearings – Mayor Katz opened the following public hearings at 7:08 p.m. and Ms. Barown read the public hearing notice:

Proposed Local Law No. 6 of 2017, to amend Chapter 270-14 Vehicles and Traffic – Parking Reserved in Designated Locations, eliminate trolley stop on the west side of Railroad Avenue at the green space between the railroad station property and 28 Railroad Avenue property and eliminate the trolley stop at the East side of Chestnut Street from the southernmost corner of the commercial paid parking lot to the entrance of Doubleday Field and add a trolley stop on Main Street between Grove Street and Railroad Avenue adjacent to the Railroad property

Proposed Local Law No. 7 of 2017 – to amend Section 270-13 Vehicles and Traffic – Parking Time Limited in Designated Locations – to add two 15-minute parking spaces on the East side of Chestnut Street from the southernmost corner of the commercial paid parking lot to the entrance of Doubleday Field.

Mayor Katz asked for public comment regarding the public hearings. There was no comment from the public regarding the hearings.

Alex Zoeller, Chef of the Lake Front Restaurant, has to be heard regarding the law change that the Trustees made to Fish Road parking last month.

He stated he feels the change is unfair to the individuals who dock their boats at the Lake Front Motel docks as they now will not have the same regulations for parking as those who dock at the Village docks. He said he also feels this gives an unfair advantage to the Village in renting dock space.

He stated he has heard this was done because employees were parking in these spaces. He said a lot of his waitresses are single moms and rely on the parking as the trolley lots are not a reasonable alternative for them as the trolleys don't run when they get out of work late at night.

He said he believes the Village will get a lot of complaints from the boat slip renters who utilize the Lake Front Motel docks.

Buildings Committee – A copy of the March committee minutes was provided in the Trustee packets.

Mr. Allstadt noted that the grant has been submitted by Dr. Falk for the audio visual/seating for the ballroom area.

He noted that the next steps regarding CFA project were discussed with the committee.

Discussion also occurred at committee regarding the wayfinding signage and banners included in next year's budget.

Mr. Allstadt stated research is being conducted on replacement of the Boiler #1, which is no longer operational and whether we should change to an alternate heating system.

He noted that HKK has provided a proposal regarding the CFA grant for 22 Main Street. He stated it needs to be revised to the fiscal year.

Ms. Tillapaugh made a motion to accept the Buildings Committee report as presented. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Public Hearings (cont.) - Mayor Katz made a motion to adopt the following local laws as submitted:

Proposed Local Law No. 6 of 2017, to amend Chapter 270-14 Vehicles and Traffic – Parking Reserved in Designated Locations, eliminate trolley stop on the west side of Railroad Avenue at the green space between the railroad station property and 28 Railroad Avenue property and eliminate the trolley stop at the East side of Chestnut Street from the southernmost corner of the commercial paid parking lot to the entrance of Doubleday Field and add a trolley stop on Main Street between Grove Street and Railroad Avenue adjacent to the Railroad property

Proposed Local Law No. 7 of 2017 – to amend Section 270-13 Vehicles and Traffic – Parking Time Limited in Designated Locations – to add two 15-minute parking spaces on the East side of Chestnut Street from the southernmost corner of the commercial paid parking lot to the entrance of Doubleday Field.

Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Treasurer’s Report – A copy of the Treasurer’s Report was provided in the Trustee packet.

Mayor Katz asked that Mr. Bloomfield have the five year plan numbers plugged into the budget plan for next month.

Finance and Personnel Committee:

Finance:

Trustees reviewed the February 2017 RBC Wealth Management statement for LOSAP.

Trustees reviewed the sales tax revenue update through January 2017.

Fire Department:

Ms. Tillapaugh made a motion to transfer \$700 from A3410-200 (equipment) to A3410-401 (schools, conference, dues). Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Personnel:

Ms. Tillapaugh made a motion to approve the following training requests:

1. Request to attend training: D. Elliot, J. Cankar – NY Rural Water Assoc Technical Training Workshop – May 22-25 Niagara Falls
2. Request to attend training: D. Guerin – NYS Retirement System Seminar – April 14, 2017 Sidney Memorial Public Library
3. Request to attend training: V. Jones, A. Lasher, H. Stewart, J. Alessi – Spring Fling Conference – April 27-29 Alex Bay, NY

Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Trustees reviewed the overtime report for payrolls 83 and 84 and the hours of leave report for February and March, 2017.

Ms. Tillapaugh made a motion to approve the abstracts and transfers as noted below with the inclusion of an additional \$8,000 to be transferred from Contingency to cover overtime for snow removal for the March snow storm.

Treasurer's report Mar 23, 2017

Abstracts:

General	32,304	PR #83
	30,742	PR #84
	9,387	Non-payroll expenses paid
	32,117	Non-payroll expenses
Water	7,343	PR #83
	8,012	PR #84
	2,710	Non-payroll expenses paid
	3,049	Non-payroll expenses
Sewer	7,333	PR #83
	6,694	PR #84
	1,647	Non-payroll expenses paid
	1,841	Non-payroll expenses
Trolley	62	E - Non-payroll expenses paid

62	E - Non-payroll expenses
0	ET - Non-payroll expenses paid
0	ET - Non-payroll expenses

Transfers:

A-1990-470 Contingency	5,075	Transfer out
A-5142-100 Snow Removal Personal Services	5,075	Transfer in
A-1990-470 Contingency	379	Transfer out
A-5142-801 FICA (Snow Removal)	379	Transfer in
A-1990-470 Contingency	9,900	Transfer out
A-7115-440 Parks Summer Rec Contract P&T <i>(for solar invoice)</i>	9,900	Transfer in

Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Ms. Tillapaugh made a motion to accept the Finance and Personnel Committee report as presented. Mayor Katz seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Administrator’s Report:

Ms. Tillapaugh made a motion to set a public hearing for April 3, 2017 at 6:30 p.m. or as soon thereafter as can be heard to transfer funds from Snow and Ice Removal to cover costs of Winter Storm Stella. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Ms. Barown noted that a very preliminary rough estimate has been provided to the Otsego County Emergency Services Department for possible FEMA funding for Winter Storm Stella.

Ms. Barown noted that she participated in a mandatory webinar regarding Title VI Compliance regarding ADA/Civil Rights. She stated that as the Village receives federal funding through grants this is a requirement through NYS DOT. Appointment of a Title VI Coordinator and policies will be provided to the Trustees in April.

Ms. Tillapaugh made a motion to accept the Administrator’s Report as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Economic Development and Sustainability Committee – A copy of the March committee report was provided in the Trustee packets.

Dr. Falk noted she is looking to submit the grant for EV Chargers this Friday and if successful all costs would be covered with the exception of electricity charges. She stated we need to be careful that the usage doesn't reach the level of demand charges and this would be a substantial cost. She said they can be regulated so that demand rates are not achieved.

Mr. Allstadt made a motion to authorize the submission of the EV Charger grant. Mayor Katz seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Dr. Falk noted that a grassroots group has formed to discuss the future of the Railroad Avenue district.

Dr. Falk stated that notes regarding the housing issue will be forwarded to the Planning Board and the committee will be meeting with area realtors for their input next month.

Ms. Tillapaugh made a motion to accept the Economic Development and Sustainability Committee report as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Parks Board – A copy of the March minutes was provided in the Trustee packets.

Ms. Tillapaugh made a motion to apply for a Scriven Grant for improvements to Pioneer Park. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

She noted that the Parks Board discussed promoting and increasing utilization of the Fairy Spring pavilion, particularly in light of improvements being made to the building.

Ms. Barown noted that photographs have been provided to I Love New York and Fairy Spring will be a featured park on their website and their traveling panels in 2017.

Discussion was held at the meeting regarding lifeguard recertification due to the Clark Sport Center pool closure. Information has been provided to last year's lifeguards regarding classes being held at the Oneonta YMCA.

Ms. Tillapaugh made a motion to accept the Parks Board report as presented. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

New Business:

Brief discussion was held regarding concerns expressed for snow removal on Prospect Place by Mr. Vincent at tonight's meeting. The matter was referred to the Streets Committee for further review.

Mayor Katz noted the Village has received a Water Fluoridation Quality Award and \$2250 grant from the Clark Foundation for Beautification Awards.

Mayor Katz made a motion to adjourn to executive session at 7:50 p.m. for contract negotiations. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Dr. Sternberg made a motion to return to regular session and adjourn the meeting at 8:05 p.m. Mr. Maxson seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg Motion carried.

Respectfully submitted,

Teri L. Barown, RMC
Village Administrator, Village of Cooperstown