

A regular meeting of the Board of Trustees of the Village of Cooperstown was held at the Village Office Building, 22 Main Street, Cooperstown, New York on June 23, 2014 at 6:30 p.m. Members in attendance were Mayor Jeff Katz, Trustees Ellen Tillapaugh, Cynthia Falk, James Dean, Bruce Maxson and Joan Nicols. Member Louis W. Allstadt was absent. Also in attendance were DPW Superintendent Brian Clancy, Village Treasurer Ed Keator, Jr., Zoning Enforcement Officer Tavis Austin, Village Attorney Martin Tillapaugh and Village Clerk – Teri Barown. There were seven (7) members of the public present.

Mayor Katz called the meeting to order at 6:30 p.m., led the pledge of allegiance and opened the meeting to public comment.

Ann Marie Baccio, Library Board Member, stated that she had no issues to report on behalf of the Board.

Will Walker, 22 Maple Street, ORCA Chair, presented Mayor Katz with a donation of \$150.00 from ORCA to offset the cost of the paint used for repainting the sharrows. Mr. Walker thanked the Village for their continued support with this program.

Linda Parmalee, 16 Glen Avenue, stated she and Polly Messenger are in attendance due to a parcel of property on Railroad Avenue that has always been partially business and partially residential is now suddenly rezoned to commercial. She feels that the neighbors were not sufficiently made aware of this change and they didn't see a letter of clarification.

She stated she is following up on this change to ensure that due process was followed, to determine what the ramifications are and what the boundary lines of the change are going to be. She said if this can't be explained tonight she would like to have this followed up on.

Mayor Katz stated that although public comment does not provide for an exchange between the public and Board, he would say that this process started with the commercial usage changes that were fully discussed in a Town Hall meeting with notices of that meeting being sent to everyone in that neighborhood. He stated that the process for the public hearing for the local law doesn't require letters to adjacent neighbors; but that this is a change that will be reviewed later on tonight's agenda.

Dr. Falk noted locations of the existing commercial zone. She stated that the particular property in questions has not been used as a residential property for some time and that the change of this property to commercial came as a recommendation from the Economic Development and Sustainability Committee.

Ms. Parmalee stated that when she was making renovations to her property she had to go before the Historic Preservation and Architectural Review Board and was reminded of the high standards that needed to be followed.

Mayor Katz stated that a commercial building is not excused from following the established process any more that a residential property is.

Polly Messenger, 27 Railroad Avenue, stated she purchased her home seven years ago and in part because at the time she felt assured that there were residential properties on either side of her property, even though it is a mixed use neighborhood.

Dr. Falk made a motion to accept the Tree Committee report as presented. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols Motion carried.

Mayor Katz closed the public hearing for proposed Local Law No. 9 at 7:57 p.m.

Mayor Katz made a motion to adopt Local Law #9 – Amend Parking Regulations – move handicap parking space to the west side of the crosswalk in front of 104 Main Street, revert existing handicap space on the east side of crosswalk in front of 100 Main Street to two (2) hour parking as submitted. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols Motion carried.

Treasurer’s Report – A copy of the Treasurer’s Report was provided in the Trustee packets.

Mayor Katz made a motion to adopt the following resolution:

**RESOLUTION TO MODIFY BUDGET
FOR GENERAL FUND
TRANSFER FROM TRANSFERS TO GENERAL FUND RESERVES - STREET IMPROVEMENT
RESERVES
TO
MAIN STREET SIDEWALK & GREEN INFRASTRUCTURE (HMS)

FINANCE RESOLUTION NO. 1 – 2015**

WHEREAS, at a regularly scheduled Board of Trustees meeting held on January 27, 2014, Central Paving, Inc was awarded the bid for the Main Street Sidewalk project.

AND WHEREAS, a transfer to the Street Improvement Reserve was Budgeted in the 2014 – 2015 Budget and has not been transferred. The transfer instead should be to the Main Street Sidewalk Project (HMS).

NOW, THEREFORE, BE IT RESOLVED that the General Fund 2014 – 2015 budget be amended to reflect the increase in the appropriation Transfer to Capital Projects (A9950.9) and a decrease in the General Fund Transfer to General Fund Reserves (A9901.9) by \$ 199,205.00.

Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols Motion carried.

Mr. Keator reviewed estimated surpluses in wrapping up the 2013-2014 fiscal year and provided the Trustees with copies of the trial balance report.

Ms. Tillapaugh made a motion to award the contract for cleaning/custodial service for the Village Office Building to Justin Gunther – Clean Solutions in his proposed amount of \$22,360 annually. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols Motion carried.

Dr. Falk made a motion to accept the Treasurer’s Report as presented. Mrs. Nicols seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols Motion carried.

Trustees reviewed the HDPE Pipe and Dam Safety Workshop reports.

Ms. Tillapaugh made a motion to approve the request of Thomas Steele to donate the remainder of his sick leave time upon separation from Village employment to the Village sick bank. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols Motion carried.

Ms. Tillapaugh made a motion to approve the following abstracts and transfers:

ABSTRACTS:

GENERAL

1a	43,407.25 PR # 11
1b	53,777.81 PR # 12
A1a	178,859.33 Non-Payroll Expenses
A1b	105.00 Debit Card Charge – Home Depot

WATER

1a	10,735.08 PR # 11
1b	7,604.22 PR # 12
F1a	7,000.02 Non-Payroll Expenses

SEWER

1a	12,017.89 PR # 11
1b	7,255.42 PR # 12
G1a	10,007.90 Non-Payroll Expenses

TROLLEY

E1a	1,250.41 Non-Payroll Expenses
ET1a	1,168.30 Non-Payroll Expenses

CAPITAL PROJECTS

HMS1a	334,092.44 Non-Payroll Expenses
HCW1a	5,280.00 Non-Payroll Expenses

Budget Modifications & Transfers

2014-2015 BUDGET

General

A7140.44	Doubleday Field – Contract Prof & Tech	\$ 3,500.00	Increase
A1990.47	Contingency	3,500.00	Decrease
To cover Unbudgeted Public Relations Services			

Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols Motion carried.

Mr. Keator provided the Trustees with an update regarding the transfer to the new accounting software.

RESOLVE, that the Village of Cooperstown Board hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Village of Cooperstown Board hereby authorizes the Village of Cooperstown to pay in the first instance 100% of the Federal and non-Federal share of the cost of the Preliminary Engineering/Design and Right-of-Way Incidentals work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$258,000 is hereby appropriated from the general operating budget and/or bonding if necessary and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Village of Cooperstown Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Mayor of the Village of Cooperstown be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Village of Cooperstown with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols Motion carried.

Village Attorney – Mr. Tillapaugh updated the Trustee on the following items: license agreement with Alvarez's on River Street for creation of a driveway, Fire Contract with the Town of Otsego and a situation regarding a dangerous dog case.

Other Business:

Ms. Tillapaugh made a motion to authorize the expenditure of up to \$300 for LED light replacement in the lamp posts. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols Motion carried.

Mayor Katz made a motion to adjourn the meeting at 9:25 p.m. Mrs. Nicols seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols Motion carried.

Respectfully submitted,
Teri L. Barown, RMC
Village Clerk, Village of Cooperstown