

A regular meeting of the Board of Trustees of the Village of Cooperstown was held at the Village Office Building, 22 Main Street, Cooperstown, New York on January 26, 2015 at 6:30 p.m. Members in attendance were Mayor Jeff Katz, Trustees Ellen Tillapaugh, Cynthia Falk, James Dean, Bruce Maxson, and Louis W. Allstadt. Trustee Joan Nicols was absent. Also in attendance were DPW Superintendent Brian Clancy, Village Treasurer Ed Keator, Zoning Enforcement Officer Tavis Austin, Police Officer Kevin Voce, Village Attorney Martin Tillapaugh and Village Clerk – Teri Barown. There were three (3) members of the public present.

Mayor Katz called the meeting to order at 6:30 p.m. and led the pledge of allegiance. Mayor Katz read a statement that he prepared for the Village Voices and provided to the press regarding the Village re-assessment of property values as prepared by the Village Assessor.

Public Comment – There were no comments from the public.

Minutes – Ms. Tillapaugh made a motion to approve the minutes of the December 22, 2015 regular Trustee meeting with corrections as noted by Dr. Falk in an email to the Clerk. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Ms. Tillapaugh made a motion to approve the minutes of the January 5, 2015 special Trustee meeting. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Zoning Official Report – Mr. Austin reviewed the Zoning Officials Report with the Trustees as provided in their packets.

Mayor Katz stated he would like to see the Village look at a habitual nuisance law, as it is his understanding that there is one that has been adopted by the City of Oneonta.

Discussion was held regarding asking for 64 Beaver Street to be brought up again at HPARB for a review.

Ms. Tillapaugh made a motion to accept the Zoning Official's Report as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Police Committee – A copy of the January Police Committee report was provided in the Trustee packets.

Ms. Tillapaugh noted that the discussion originally anticipated for tonight's meeting regarding police staffing and budget will be held during a separate special meeting in order to give adequate time for discussion. Following review of calendars, it was decided to hold the meeting on February 2, 2015 at 3:30 p.m.

Ms. Tillapaugh noted that the meeting between the Police Department and Court with Complis has been rescheduled for Thursday, January 29 at 8:30 due to inclement weather forecast for tomorrow.

Discussion was held regarding the two hour parking limit and if the law specifies moving to a separate street after the initial two hours. It is felt that the law does not clearly state this and Mayor Katz will provide a letter to the Police Department regarding not issuing tickets if not specifically stated in the law.

Mayor Katz stated that the one most consistent question he receives is why the flag is at half-staff. He requested Officer Voice (who was in attendance at the meeting) to notify the Clerk's office so that the information can be placed on the Village website.

Fire Committee – A copy of the January Fire Committee minutes was provided in the Trustee packet.

Ms. Tillapaugh noted discussion regarding procedures for opening the fire hall when rented to outside parties. She noted that there is an office protocol for this and a reminder will be made regarding that procedure. She stated that there was also some discussion regarding an additional keypad on the inside door for the meeting room to keep individuals out of the equipment area.

Ms. Tillapaugh noted that a request has been made to take one or some of the no smoking signs down in the fire hall as she believes the message has been received regarding no smoking in a public building.

Ms. Tillapaugh stated that one of the new ambulances has been received.

Ms. Tillapaugh stated that Chief Tallman has met with Focus regarding the number of non-emergency calls received by the department for the facility. She has not yet heard the outcome of the meeting.

Ms. Tillapaugh made a motion to accept the Public Safety Committee reports as presented. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Doubleday Field Advisory Committee – A copy of the January committee minutes was provided in the Trustee packets.

Mr. Maxson noted that discussion occurred regarding allowing Mr. Hasak an hour a week during the off-season to handle field related work, such as checking messages received at the field. Consensus was that this would be appropriate and Mr. Clancy will notify Mr. Carmen regarding this issue.

Discussion was held regarding four separate requests from the Rockland Boulders regarding placement of signage, serving alcoholic beverages, use of the PA and use of the trademark. Mayor Katz stated that as references were made to similarities with the Hawkeye's contract it needs to be noted that they provided the Village 25-30 games a season and there was a contract in place. He asked if the team is currently scheduled and how many games this team was scheduled to play. Mr. Maxson replied that he wasn't sure the number of games scheduled. Mayor Katz asked that the Hawkeye's contract be provided to Mr. Maxson for review and further discussion next month at Doubleday Committee.

Mr. Maxson stated that continued discussion will occur regarding the mission statement at next month's meeting.

Dr. Falk made a motion to accept the Doubleday Field Advisory Committee report as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Streets Committee – A copy of the January Streets Committee report was provided in the Trustee packets.

Dr. Falk noted that an insurance claim has been submitted to our insurance carrier regarding the fuel contamination of the street diesel vehicles and we are waiting to hear if the damage is covered.

Dr. Falk noted that in response to discussion regarding the amount of time it takes for the crew to paint parking spaces, driveway boxes and crosswalks each year, it was decided to ask the Trustees for input regarding painting for the upcoming season. It was the consensus that painting crosswalks and parking spaces are important, but as the driveway boxes are not enforceable that these could be eliminated.

Dr. Falk noted that the draft of the proposed 2015 paid parking law which includes 4 additional new streets this year was provided in the Trustee packets for review based on the input received at the January 5 workshop meeting.

Dr. Falk made a motion to set the public hearing for the proposed 2015 paid parking law and resolution for February 23, 2015 Trustee meeting at 7:00 p.m. or as soon thereafter as can be heard with the language as submitted in the draft law. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Brief discussion was held regarding residential parking permits. It was the consensus to hold off on further discussion until after the public hearing is held for paid parking.

Dr. Falk made a motion to hold a public hearing for the February 23, 2015 meeting at 7:00 p.m. or as soon thereafter as can be heard to restrict parking time on Chestnut Street between Main Street and Lake Street to two hours between the hours of 9:00 a.m. and 6:00 p.m., 7 days a week. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Emergency Management Plan – Mayor Katz reported on a meeting he attended with the Police Chief regarding emergency management procedures, declaring states of emergency and having a proper command center. He stated that it was stressed that it is very important to have the central government office properly equipped to be operational during an emergency. He stated that budgeting needs to occur for a generator for the Village Building together with funding to upgrade electrical to be able to handle one. It was noted that a grant has been submitted for a generator but there is no word when awards may be made.

Ms. Tillapaugh made a motion to accept the Streets Committee report as presented. Mr. Maxson seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Buildings Committee – A copy of the January Buildings Committee report was provided in the Trustee packets.

Mr. Allstadt noted that the committee did discuss the need for a generator for the building as well as an upgrade to the electrical.

He stated that additionally estimates will be obtained regarding upgrade to the boiler and removal of asbestos.

Mr. Allstadt stated that his feeling for a member item for the building would include the generator, electrical, boiler and asbestos removal.

Discussion was held regarding having a Trustee inspection of the building either prior to or just after completion of next Monday's special meeting.

Mr. Allstadt noted that Court office has had the wall removed and trim work is complete. The finishing step will be to paint the office and obtain conference room furnishings.

Mr. Allstadt stated that an RFP is being prepared for exterior painting of the Village Building in order to put the project out to contractors before their season is filled up.

Dr. Falk made a motion to declare the justice court robes as surplus equipment and to dispose of them. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Ms. Tillapaugh made a motion to accept the Buildings Committee report as presented. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Treasurer's Report – A copy of the Treasurer's report was provided in the Trustee packets.

Mr. Keator reviewed the encumbrance and purchase order procedure with the Trustees.

Ms. Tillapaugh made a motion to accept the Treasurer's Report as presented. Mr. Maxson seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Finance and Personnel Committee:

Finance:

Trustees reviewed the December 2014 RBC Wealth Management Statement and portfolio review dated December 31, 2014.

Trustees reviewed the Sales Tax Comparison report.

Ms. Tillapaugh made a motion to approve the NYMIR property appraisal with updated values and authorize an additional premium not to exceed \$1575.00. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Ms. Tillapaugh made a motion to approve the purchase of a new truck (non-budgeted item) for the Streets Department in the amount of \$26,353.82. due to extensive repairs that would be required for the 2008 pickup. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Ms. Tillapaugh made a motion to authorize the Mayor to sign the ATI maintenance contract for the paid parking meters. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Ms. Tillapaugh made a motion to adopt the following standardization resolution for paid parking meter equipment:

**STANDARDIZATION OF EQUIPMENT RESOLUTION
PARKEON TPAL PAID PARKING METERS**

WHEREAS, the Village of Cooperstown has installed the Parkeon TPAL paid parking meters throughout the Village, and

WHEREAS, the Parkeon TPAL paid parking meters have proven to be durable and reliable, and

WHEREAS, the Board of Trustees of the Village of Cooperstown, New York have decided that for reasons of economy, efficiency; servicing promptness; parts compatibility; and general continuity; to have all paid parking meters be alike,

BE IT RESOLVED, that the Board of Trustees of the Village of Cooperstown, New York, hereby authorizes the standardization of all Village of Cooperstown paid parking meters to be manufactured by Parkeon.

Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Personnel:

Ms. Tillapaugh made a motion to approve the following conference and training requests:

- A) Heather R. Stickles, Victor Carrascoso & Donna Hribar – CMT-CME Marathon
- B) Fire Department request “ Clandestine Methamphetamine Laboratory Awareness for First Responders” - \$ 350.00
- C) Dennis Elliott – SENYWWC
- D) Brian Clancy – FEMA

Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Trustees reviewed the December 2014 hours of leave report, overtime analysis for pay periods ending December 19 and January 2 and First Aid/CPR/AED certifications received by DPW personnel.

Ms. Tillapaugh made a motion to approve the request of James Cox to donate the remainder of his sick time to the sick leave bank. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Ms. Tillapaugh made a motion to approve the following appointments:

- L. Stilson, Jr. as temporary/seasonal MEO, \$10/hour, effective January 20, 2015
- B. Mondore, temporary/seasonal laborer, \$10/hour, effective January 27, 2015
- Ian Turner, temporary/seasonal laborer, \$10/hour, effective January 27, 2015

Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried

Ms. Tillapaugh made a motion to approve the following abstracts and transfers:

ABSTRACTS:

GENERAL

8a	32,525.13 PR # 26
8b	33,138.19 PR # 27
8c	33,519.06 PR # 28
A8a	163,135.09 Non-Payroll Expenses

WATER

8a	6,101.97 PR # 26
8b	7,560.59 PR # 27
8c	6,596.71 PR # 28
F8a	13,157.72 Non-Payroll Expenses

SEWER

8a	7,002.08 PR # 26
8b	7,581.36 PR # 27
8c	6,811.73 PR # 28
G7a	9,071.17 Non-Payroll Expenses

TROLLEY

E8a	230.35 Non-Payroll Expenses
ET8a	230.32 Non-Payroll Expenses

Budget Modifications & Transfers

General

A -3620-470 Safety Inspections – Other Expenses	\$ 3,000.00 Increase
A -3089-000 Other General Government (State Aid)	3,000.00 Increase
To recognize revenue for NYS Historic District Survey portion completed	

Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Ms. Tillapaugh made a motion to approve the quotations and purchase of battery backup for various machines as provided by the Treasurer. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Ms. Tillapaugh made a motion to accept the Finance and Personnel Committee report as presented. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Trolley Committee – A copy of the January Committee report was provided in the Trustee packets.

Dr. Falk made a motion to accept the Trolley Committee report as submitted. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Economic Development and Sustainability Committee – no meeting was held this month.

Outdoor Eating Areas – Dr. Falk made a motion to suspend the fees for an outdoor dining permit for 2015. Mr. Dean seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Vending Law – Dr. Falk will review the Planning Board feedback with the Village Attorney.

Dr. Falk noted that the Mohawk Valley Economic Development Council is hold their meeting at SUCO on January 29 at 2:00 p.m. and the Lt. Governor may be in attendance.

Solar Project – Mr. Allstadt stated that we are in the process of giving our electrical information to Solomon for their assessment review process. He stated that currently the Town of Milford, Town of Otsego, Cooperstown Central School and Brookwood have signed onto the project and hopefully additional entities will sign on.

Mr. Allstadt provided an overview of the process that the Village went through before deciding to sign on with Solomon Energy.

Parks Board – A copy of the January board minutes was provided in the Trustee packets.

Ms. Tillapaugh stated she had emailed the dock rates earlier in the day that Parks Board proposes to make no changes to for the upcoming season as no upgrades have been made to the docks.

Ms. Tillapaugh made a motion to accept the Parks Board report as presented. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Water Board – A copy of the January report was provided in the Trustee packets.

Ms. Tillapaugh made a motion to accept the report as submitted. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Sewer Board – A copy of the January report was provided in the Trustee packets.

Ms. Tillapaugh made a motion to accept the report as submitted. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

New Business:

Mayor Katz made a motion to adopt the following resolution appointing Village Election Inspectors:

**VILLAGE OF COOPERSTOWN
RESOLUTION
APPOINTMENT OF ELECTION INSPECTORS
March 18, 2015
VILLAGE ELECTION**

WHEREAS, it is necessary for the Board of Trustees to appoint election inspectors for the Village Election to be held on March 18, 2015 between the hours of 12:00 noon and 9:00 p.m. in the Village Fire Hall, 26 Chestnut Street, Cooperstown, New York; and

WHEREAS, it is also necessary to appoint one of the Inspectors to act as Chairperson for the Village Election; and

WHEREAS, it is also necessary to establish the compensation to be received by the inspectors, be it therefore

RESOLVED, that the following individuals be appointed as election inspectors for the Village Election on March 18, 2015:

DEMOCRAT
Tom Heitz
Ed Gwilt

REPUBLICAN
Tom Lyon
Les Rathbun

ALTERNATES

DEMOCRAT
John Davis
Karen Streck

REPUBLICAN
Fredric Jagels
Jo Ann Dow

be it further

RESOLVED, that Tom Lyon be appointed as Chairperson for the Election Inspectors, be it further

RESOLVED, that the hours that the election inspectors shall be on duty on March 18, 2015 are 11:00 a.m. to 10:00 p.m., be it further

RESOLVED, that the election inspectors who work at the Village Election on March 18, 2015 will be compensated at a rate of \$10.00 per hour, per inspector.

RESOLVED, that any assignment for one of the four positions of election inspector due to a last minute emergency on the part of the inspector be filled by the Village Clerk with the list provided from Otsego County Board of Elections.

Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Mayor Katz made a motion to approve the request for placement of temporary sponsorship signs for the Wounded Warriors game on May 24th to be placed so as not to cover up any existing advertising signs already placed. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Permits:

Ms. Tillapaugh made a motion to approve the permit application of the Cooperstown Art Association as submitted with a reminder regarding activities not exceeding room capacity. Dr. Falk seconded the motion and a vote had the following result:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Dr. Falk made a motion to approve the Winter Carnival permit application as submitted with the exception that road closures for Saturday only for Main Street between the traffic light and Pioneer Park. Mayor Katz seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Discussion was held regarding the request by a Springbrook teacher to bring students to skate at badger park on Fridays between noon and 2. Consensus was to allow the request as outlined in the email to the Village Clerk.

Mayor Katz stated that the Governor’s office had requested use of the Village meeting room for a presentation regarding the Governor’s budget proposal.

Village Attorney items – Mayor Katz requested that Mr. Tillapaugh draft a habitual nuisance law for review by the Trustees. Mr. Tillapaugh explained the purpose of such a law and the results that can be achieved by having one in place.

Tourist Accommodation Laws – Mr. Tillapaugh stated that as the two laws adopted in November were noticed as revisions to the zoning law there should have been a 239-m review by the County Planning Department and this did not occur. He stated that he feels it would be in the best interest

of the Village to submit to the County (which has occurred) for review and set a public hearing in February to re-adopt both laws.

Mayor Katz made a motion to set a public hearing to re-adopt the licensing and regulation of Tourist Accommodations Local Law and sunset of pre-existing, non-conforming tourist accommodations local law with the same language as adopted in November for the February 23, 2015 meeting at 8:00 p.m. or as soon thereafter as can be heard. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

It was also decided to begin the February 23, 2015 Trustee meeting at 6:00 p.m.

Mayor Katz made a motion to adjourn to executive session at 8:35 p.m. to discuss the work history of particular individuals. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Mr. Allstadt made a motion to regular session and adjourn the meeting at 9:00 p.m. Mr. Maxson seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt Motion carried.

Respectfully submitted,

Teri L. Barown, RMC
Village Clerk
Village of Cooperstown