

Board of Trustees
July 23, 2018
6:30 p.m.
AGENDA

Call to Order

Correspondence:

1. Correspondence from Mary Margaret and Matt Sohns, 20 Pioneer Street requesting that Trustees revert back to previous parking plan on Pioneer Street between Lake Street and Otsego Lake, as in place prior to 2017 construction
2. Correspondence from Patty MacLeish, 85 Lake Street, in favor of diagonal parking on lower Pioneer Street

Comments from the public

Public Hearings: **to be held at 7:00 p.m. or as soon thereafter as can be heard:**

46 Chestnut Street - Applicant seeks a special use permit for an eight (8) room hotel

Proposed Local Law No. 4 of 2018 - to amend Section 270-12 Vehicles and Traffic -- amend parking prohibited designation on east and west side of Pioneer Street, north of Lake Street and amend Section 270-14 Vehicles and Traffic -- Parking reserved in designated locations A. Handicapped Parking – amend to read Accessible Parking and amend language for the currently designated space on the east side of Pioneer Street at the northernmost parking space

Proposed Local Law No. 5 of 2018 - to amend Section 270-12 Vehicles and Traffic -- amend parking prohibited designation on east and west side of Pioneer Street, north of Lake Street and amend Section 270-14 Vehicles and Traffic -- Parking reserved in designated locations A. Handicapped Parking – amend to read Accessible Parking and amend language for the currently designated space on the east side of Pioneer Street at the northernmost parking space

Proposed Local Law No. 6 of 2018 - to amend Section 270-12 Vehicles and Traffic -- amend parking prohibited designation on east and west side of Pioneer Street, north of Lake Street and amend Section 270-14 Vehicles and Traffic -- Parking reserved in designated locations A. Handicapped Parking – amend to read Accessible Parking and amend language for the currently designated space on the east side of Pioneer Street at the northernmost parking space

Review of Minutes: June 25, 2018 – Regular meeting

Zoning Official Report (attached)

1. Application for Special Use Permit – 162 Main Street – requesting an existing two family home to a 3 unit multi-family year round dwelling
2. Planning Board recommendation – 46 Chestnut Street – 8 room hotel special use permit

Permits:

1. Application for use of Lake Front Park – Festival of Inner Peace – September 4,

2018, 3pm to 9pm

Public Safety Committee:

Police Committee (committee minutes attached)

Fire Committee (no meeting this month)

Other Committee Reports:

Doubleday Advisory Committee (committee minutes attached)

Streets Committee (committee report attached)

1. Recommend change of parking regulations on Linden Avenue within the Village limits: The standing or stopping of vehicles between the hours of 7:00 a.m. to 9:00 a.m. and from 2:00 p.m. to 4:00 p.m. on school days shall be prohibited.

Buildings Committee (committee report attached)

Treasurer's Report (attached to packets)

Finance and Personnel Committee:

Finance:

1. Otsego Co Soil & Water District – Proposed Inter-Municipal Agreement – Finance Committee recommendation is for Otsego County to fund rather than local municipalities
2. RBC Wealth Management LOSAP Statement – June 2018
 - a. Penflex, Inc – GASB 73 Financial Statement Disclosure Package
 - b. RBC – Portfolio Review
3. Sales Tax Update

Doubleday:

1. Authorize establishment of Doubleday Field Capital Project checking account with deposit of \$20,000 reimbursement check from Delaware Engineering

Parks:

1. Authorize bidding for Fairy Spring Roof Project

Streets:

2. Authorize re-bid Hydrants & Rain Garden fence painting

Police/DPW:

1. Authorize purchase of 2 Electronic Radar Speed Sign packages –quotes 5500-6500

Trolley:

1. Define \$5.00 Family Pass – 2 Adults and up to 3 dependent children
2. Suspend Family Pass Option – For Induction Weekend (Fri – Mon)

Personnel:

1. OT Analysis – PR# 118 & 119
2. Leave Analysis – June & July
3. Request for Training – Snow and Ice Control Operations – September 27, 2018
Chris Satriano, Zach Crippen, Jason Brengel - \$50 each
4. Request for training – NYCOM Fall Training School – September 24 -28, 2018 –
Lake Placid, NY – Teri Barown and Deb Guerin

Finance:

Abstracts and Transfers
Large Invoices

Administrator's Report:

1. Follow up on Supreme Court Ruling Union Dues v. Agency Fee – decision received – no longer allowed to collect agency fee from non-union members
2. Grants and projects update:
 - a. WWTP Upgrade – Project Update meeting held on July 9, 2018 reviewed updated cost estimates and project schedule projections based on amended Preliminary Engineering Report – waiting for final copy prior to submission to NYS EFC and DEC
 - b. TEP Project – Bid opening occurred June 28, 2018 - waiting on final recommendation from engineer and DOT to award bid (contractors need to complete online EBO entries on DOT system to show compliance with requirements) – currently looking at Fall 2018 start – may need special meeting to award
 - c. Grove Street Culvert Project – Delaware Engineering is looking at meeting the week of July 23 to review options for the project
 - d. 2018 CFA Applications – have requested letters of support from our state legislative representatives – preparation of SEQRA forms for Trustee meeting
3. Otsego County Hazard Mitigation Plan Update – Mitch and I had a conference call with the consultant hired by Otsego County to update the plan of which the Village of Cooperstown participates in. Reviewed and updated several forms based on past incidents. I will finalize remaining forms next week. This process will assist with the update to our Disaster Plan.
4. Police Union Contract has been ratified by both parties, contract prepared and sent to Union Bargaining Agent for signature, waiting for it to be returned
5. Vending – need to establish fee for vending not occurring on special event weekends, request to vend at Lake Front Concerts
6. Reminder that Village Voice articles are due by 4 pm on July 25
7. Employee Status Change Forms – lifeguards

Watershed Supervisory Committee (committee report attached)

Economic Development and Sustainability Committee (committee minutes attached)

1. Discussion change in regulations for contractors permits

Board Reports:

Parks Board (minutes attached)

1. Recommend setting a public hearing to amend parking regulations to add a van accessible spot on the west side of Fish Road at the first parking space beyond the boat wash station

Water and Sewer Board (minutes attached)

New Business:

Upcoming Meetings:

Next Regular Board of Trustee meeting – August 27, 2018 at 6:30 p.m.