

Board of Trustees
August 27, 2018
6:30 p.m.
AGENDA

Call to Order

Correspondence:

Comments from the public

Public Hearings: to be held at 7:00 p.m. or as soon thereafter as can be heard:

162 Main Street - Applicant seeks a special use permit to convert home from 2 family house to a 3 unit multi-family house

Proposed Local Law No. 4 of 2018 – amend Vehicle and Traffic Regulations (Section 270-13) - no standing or stopping of vehicles on Linden Avenue between the hours of 7:00 a.m. to 9:00 a.m. and from 2:00 p.m. to 4:00 p.m. on school days should be prohibited

Proposed Local Law No. 5 of 2018 – amend regulations for parking permit for construction vehicles

**Proposed Local Law No. 6 of 2018 – amend Vehicle and Traffic Regulations (Section 270-14) – to designate a van accessible spot on the first parking space past the boat wash station on the west side of Fish Road and amend language regarding Parking reserved in designated locations A.
Handicapped Parking – amend to read Accessible Parking**

Review of Minutes: July 23, 2018 – Regular meeting
August 16, 2018 – Special Meeting

Zoning Official Report (attached)

Permits:

1. Cooperstown Chamber of Commerce – Cooptoberfest – October 6, 2018

Public Safety Committee:

Police Committee (no meeting this month)

Fire Committee (no meeting this month)

Other Committee Reports:

Doubleday Advisory Committee (no meeting this month)

Streets Committee (committee report attached)

1. Recommend return to parallel parking on east side of lower Pioneer Street

with 3 hour time limit instituted on parking spaces adjacent to park and addition of one accessible space at the northern most parking space on the east side and recommendation to restrict vehicles over 20' from travel on lower Pioneer Street other than delivery vehicles

2. Authorize Mayor to sign Red and Yellow lot agreements

Buildings Committee (committee report attached)

Treasurer's Report (attached to packets)

Finance and Personnel Committee:

Finance:

1. RBC Wealth Management LOSAP Statement - July 2018
2. Sales Tax Report
3. AUD update report

Sewer:

1. Transfer \$50,000 from Sewer Fund Surplus (Cash) to G-8130-470 to cover additional expenses due to de-watering sludge & repairs

Trolley:

1. Declare Trolley #105, 2005 as surplus equipment and put up for sale

Personnel:

1. OT Analysis – PR# 120 & 121
2. Leave Analysis – July & August
3. Training and Conference requests – EMT (attached)

Finance:

Abstracts and Transfers
Large Invoice Report and Invoices not in Reports

Administrator's Report:

1. Grants and projects update:
 - a. WWTP Upgrade –amended Preliminary Engineering Report submitted to NYS EFC and DEC – waiting for approval before amending bond resolution with EFC – email has been sent to Delaware for update on status
 - b. TEP Project – Pre-Construction meeting held on August 21, Public Information Meeting to be held on August 29, 7 pm Fire Hall, schedule due by end of this week, waiting on final supplemental agreement for construction from DOT for signatures, Bond Resolutions to be adopted for project attached to Trustee packets
 - c. Grove Street Culvert Project – Delaware Engineering is currently working on technical aspects of the specifications – Teri working on completing grant documents in grants gateway
 - d. Dormitory Authority – providing updated information to Dormitory on various projects
 - e. 22 Main Street –2nd floor windows should be ready to bid next week, reminder that MWBE requirements come into play if this component is partially funded through ESD – CFA project

2. Otsego County Hazard Mitigation Plan Update – final information for update to be submitted by end of month
3. Police – certificate of eligible to fill 3rd vacancy of full-time officer to be sent by County Personnel in the next couple of days
4. Fire Contracts (Otsego/Middlefield/Springfield) – 2019 contract amounts will be sent to municipalities next week
5. September Board of Trustee meeting needs to be changed from 4th Monday – Deb and I will be at NYCOM Fall Training School that entire week – suggestion Thursday, September 20 at 6:30 p.m.
6. Employee Status Change Form – lifeguard

Watershed Supervisory Committee (committee report attached)

Economic Development and Sustainability Committee (committee minutes attached)

Board Reports:

Parks Board (minutes attached)

Water and Sewer Board (no meeting this month)

New Business:

Upcoming Meetings:

Next Regular Board of Trustee meeting – September 20, 2018 at 6:30 p.m. (change in date for September)