

A regular meeting of the Board of Trustees of the Village of Cooperstown was held at the Village Office Building, 22 Main Street, Cooperstown, New York on May 28, 2019 at 6:30 p.m. Members in attendance were Mayor Ellen Tillapaugh, Trustees Cynthia Falk, James Dean, Richard Sternberg Jeanne Dewey, MacGuire Benton and Joseph Membrino. Also in attendance were Village Attorney Martin Tillapaugh, Zoning Enforcement Officer Jane Gentile, Village Treasurer Deb Guerin, and Village Administrator – Teri Barown. There were fifteen (15) members of the public present.

Mayor Tillapaugh called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**Public Comment:** Vinnie Russo, 74 Main Street requested an update on the status of Pioneer Park Improvements as he felt that the current condition of the park had some safety issues. Mayor Tillapaugh replied that the park project is set to be completed this fall and Mr. Hotaling will be notified so that he can address any safety issues at this time.

**Minutes** – Dr. Falk made a motion to approve the minutes of the April 22, 2019 regular meeting of the Board of Trustees and May 9, 2019 special meeting of the Board of Trustees, with the corrections as submitted. Mr. Dean seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

**Zoning Official's Report** – A copy of the Zoning Official's Report was provided in the Trustee packets and reviewed by Mrs. Gentile.

Dr. Falk inquired regarding the status of the Railroad Inn meeting the criteria of the special permit issued by the Trustees. Mrs. Gentile stated that there are no current plans to blacktop and they will be re-graveling and stripping the parking area. Dr. Falk asked that the owners provide a narrative of any changes they would like.

Mrs. Gentile inquired regarding the Waterfront Overlay District and all parcels currently having a special use permit for residential homes, do they have to re-address any residential changes. She said her interpretation is that the code deals with use and if the use is residential, why would they need to obtain another special use permit.

She stated that 10 Main Street is an example. She noted this will go to ZBA for a variance as they are within 75' of the no build zone for an addition to their garage.

21 Glen Avenue – application seeking change in zone from (R3) residential to Commercial.

Mrs. Gentile stated that the property is surrounded by other Commercial District properties and that this property and two of the neighbors on the same side of the street are in the R3 zone.

Mr. Emerick stated that Mrs. Gentile suggested discussing with the neighbors to see if they would be agreeable to also changing their properties to commercial. One property was agreeable (Welch) and one was not (Kuzminski).

Dr. Falk stated this was discussed in the housing committee and there were concerns as the proposal is for short-term rentals rather than long-terms and by changing the zone to commercial it makes it easier for short-term rentals.

Mrs. Gentile noted that the short-term rentals would not be able to exist once the property is sold.

Dr. Falk made a motion to forward the application to Planning Board for a recommendation. Mr. Benton seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Planning Development District (Veza) – 75 Chestnut Street/72 Elm Street – It was noted that HPARB and Planning Board did not have any recommendations for the Trustees and signed off on the Board of Trustees acting as lead agency for purposes of SEQR review.

Discussion was held regarding hiring a sound engineer to evaluate noise due to the outdoor dining aspect. Dr. Falk felt that this service can be obtained locally. She also recommended that NYS DOT provide an informal traffic review.

Dr. Falk made a motion to have NYS DOT provide an information review of the plans for the proposed PDD at 75 Chestnut Street/72 Elm Street, also that the applicant be responsible for covering the fee of up to \$1,000 for a sound engineer to provide an evaluation regarding noise, to send the application to Otsego County Planning for their required review and to set a public hearing for the June 24, 2019 meeting of the Board of Trustees at 7:00 p.m. or as soon thereafter as can be heard. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Planned Development District (Josh Edmunds – The Grove @ Cooperstown) – 10 Chestnut Street – Mr. Edmunds reviewed the application for the planned development district and associated materials provided in the Trustee packets.

He stated that the project involves removal of the existing building at 10 Chestnut and building a 12 unit apartment building, two-story, and six on each level with a parking lot in the rear of the building.

He stated that the building will be certified net-zero and rent will be based on an annual income of \$54,000.

He stated he is utilizing 49% of the current lot for the building and parking. Fenimore Lane would be utilized as the entrance to the parking lot and an egress lane would be built on the property for renters to exit onto Chestnut Street. He stated that he is not proposing to utilize the Pine Boulevard property at this time.

He said the goal is to provide affordable, long-term rentals. He noted the bottom floor would be handicap accessible.

Dr. Falk made a motion to declare the action as unlisted for purposes of SEQR review. Mr. Membrino seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Dr. Falk made a motion to declare the intent of the Board of Trustees to act as lead agency and provide notification to involved agencies (HPARB and Planning Board). Dr. Sternberg seconded the motion.

Dr. Falk asked Mr. Edmunds if he was comfortable moving forward with a long form SEQR even though he could have utilized a short form SEQR. He stated that he was.

A vote on the motion had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Dr. Falk made a motion to send the application to HPARB and Planning Board for recommendations. Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

**Public Hearings** – Mayor Tillapaugh opened the following public hearings at 7:06 p.m. and read the guidelines for public comment.

**Proposed Local Law No. 2 of 2019 - Amend noise law regulations in the Village of Cooperstown (includes amendments from April 22, 2019 Village Trustee meeting)**  
**Review of Short form SEQR – Parts 1, 2, 3 (following public hearing)**

**Proposed Local Law No. 3 of 2019 – Amend Vehicle and Traffic regulations regarding parking reserved in designated locations for accessible spaces, village official spaces and 15 minute spaces**

**Proposed Local Law No. 4 of 2019 – Amend Sign Law – amendment of language for Business Placard Holders and Signage**

**hear public comments on the Village of Cooperstown community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2019 program year**

Veronica Seaver, 160 Main Street, inquired as to the time limit and decibel levels set in the proposed noise law.

Mayor Tillapaugh reviewed the changes made at last month's meeting and stated that this proposed law would amend the current noise ordinance and make it more objective by adding decibel levels.

Erik Olsen, 55 Pioneer Street, inquired as to how the noise law would be enforced.

Mr. Tillapaugh stated it is a complaint based law. He said individuals would contact the Police Department if they felt there was a violation and that if after they assessed this with use of the decibel meter felt that there was, they could issue a ticket and the violator could be subject to a fine.

Mr. Olsen stated that there are strong noise issues on Pioneer Street every night. He stated he is woken every night, by people leaving bars or standing on the porch of a bar.

Karen Christman, Pine Boulevard, inquired as to why the law stated draft. It was noted that it was due to the law being proposed, if the Trustees vote to adopt the "draft" will be removed.

There was no further public comment. Mayor Tillapaugh stated the hearing would remain open until after the Trustees reviewed the permits.

**Permits:**

Mr. Marra inquired as to why his outdoor dining permit was not on the agenda. Ms. Barown stated she had not received it. He replied it was dropped off at the Village. After inquiring if there were any changes requested from last year's permit, and Mr. Marra indicated there were not it was decided to address the permit approval under New Business.

Dr. Falk made a motion to approve the permit application as submitted for the Upper Pioneer Street Block Party to be held on June 1 with a rain date of June 2. Mr. Benton seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Dr. Falk made a motion to approve the permit application as submitted for the Girls on the Run Road Race for blocking off the street of the corner of Walnut Street and Susquehanna Avenue on June 2. Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Dr. Falk made a motion to approve the permit application as submitted by the Lions Club for the Duck Race at Council Rock on June 29. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Dr. Falk made a motion to approve the outdoor eating area permit application submitted by Mt. Fuji with the condition of all seating and materials being contained on the pavers. Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Dr. Falk made a motion to approve the outdoor eating area permit application submitted by Hardball Café with the following conditions 1) permit will be revoked if there is a violation of the noise law, zoning law any and all Village laws, 2) permit will be revoked if there is a violation of NYS Liquor Authority regulations, 3) permit will be revoked if personnel property of the owner blocks access to parking places on Main Street. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Public Hearings (continued) - Mayor Tillapaugh closed the public hearings at 7:30 p.m.

Dr. Falk noted that Part 1 of the Short Form SEQR for the proposed Noise Law was in the Trustee packet, together with blank forms for Part 2 and 3 and led the review for those sections. SEQR forms as completed are on file with the original minutes.

Following review, Dr. Sternberg made a motion to check the following box on Part 3 of the SEQR in relation to the Noise Law "Check this box if you have determined, based on the information and analysis above, and any supporting documentation that the proposed action will not result in any significant adverse environmental impacts." Mr. Membrino seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

Dr. Falk made a motion to adopt Local Law No. 2 of 2019 – amend noise law regulations in the Village of Cooperstown as submitted. Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

Dr. Sternberg made a motion to adopt Local Law 3 of 2019 – amend Vehicle and Traffic regulations regarding parking reserved in designated locations for accessible spaces, village official spaces and 15 minute spaces as amended by pulling (2) Fair Street regulations and elimination of "Other Amendments." Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

Dr. Sternberg made a motion to adopt Local Law 4 of 2019 – amend sign law – amendment of language for Business Placard Holders and Signage as submitted. Dr. Falk seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

Community Development Block Grant Application (Cooperstown Distillery/Otsego Now):

Discussion was held regarding the adoption of Section 3 Participation Plan. Mr. Zakrevsky stated that any recipient is required to adopt the participation plan, although it doesn't apply to this grant.

Mr. Tillapaugh inquired as to our exposure if we adopt. Mr. Zakrevsky stated that if would only apply to us if our DPW was doing the work. He stated the Distillery has the obligation in the hiring process.

Dr. Falk made a motion to adopt the following resolution:

**RESOLUTION**

**A RESOLUTION TO ADOPT THE SECTION 3 PLAN TO  
COMPLY WITH 24 CFR, PART 135 OF THE UNITED STATES  
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
SECTION 3**

**WHEREAS, the United States Congress passed Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) to further the goal of ensuring that federal funds benefit the residents of projects funded wholly or in part by those funds, and**

**WHEREAS, Part 135 of Section 3 is to establish the standards and procedures to be followed to ensure that the objectives of Section 3 are met; and**

**WHEREAS, the Otsego Now staff have developed a Section 3 Plan in adherence to 24 CFR, Part 135 that addresses the standards and procedures prescribed in the Act; and**

**NOW, THEREFORE, BE IT RESOLVED THAT the Village of Cooperstown Board authorizes the adoption and implementation of the Section 3 Plan to ensure compliance with Federal Law and authorize the Mayor to sign said document..**

Mr. Dean seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Dr. Sternberg made a motion to adopt the following resolution:

**RESOLUTION**

**A RESOLUTION TO AUTHORIZE THE  
SUBMISSION OF A CDBG SMALL CITIES GRANT  
APPLICATION ON BEHALF OF  
THE COOPERSTOWN DISTILLERY**

**WHEREAS, the Village of Cooperstown has held a public hearing to solicit comments on the Village of Cooperstown’s community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2019 program year; and**

**WHEREAS, the Cooperstown Distillery is looking to expand its manufacturing operations in the Village of Cooperstown and would provide additional employment at its Cooperstown facilities which would be made available to persons of low and moderate income; and**

**WHEREAS, the Village Board fully supports the Cooperstown Distillery efforts; now, therefore be it**

**RESOLVED, that the Village of Cooperstown Board authorizes the submission of a grant application to the NYS Division of Homes and Community Renewal in the amount of \$100,000 for the expansion of the Cooperstown Distillery; and further be it**

**RESOLVED, that Otsego Now is hereby authorized to act on all matters related to the submission of the grant application on behalf of the Village.**

Mr. Membrino seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Mr. Membrino made a motion to authorize the Mayor to sign a letter to NYS Office of Community Renewal regarding housing discrimination proceedings. Mr. Benton seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

**Police Committee** – A copy of the May committee minutes was provided in the Trustee packets.

**Fire Committee** – A copy of the May committee minutes was provided in the Trustee packets.

Mr. Tallman reviewed two areas of concern for auto accidents with the Trustees. Cars and trucks parking on Chestnut Street in front of CVS and numerous auto accidents at the intersection of Glen Avenue and Grove Street.

Following review of parking regulations it was noted that there is no parking in this area of Chestnut Street and Streets Committee would discuss signage.

The intersection of Glen Avenue and Grove Street was referred to Police Committee for recommendations by Officer in Charge Jim Kelman.

Mr. Membrino made a motion to accept the Police Committee and Fire Committee reports as presented. Mr. Dean seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

**Doubleday Committee** – A copy of the May committee minutes was provided in the Trustee packets and reviewed by Mr. Benton.

He noted that the recent demolition of the 3<sup>rd</sup> base bleachers has been cleaned up nicely for the summer season.

Mrs. Dewey made a motion to accept the Doubleday Field Committee report as presented. Mr. Dean seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

**Streets Committee** – A copy of the May committee minutes was provided in the Trustee packets.

Dr. Falk noted that Mr. Hotaling was successful in reaching Army Corp of Engineers regarding the storm water issue at 15 Walnut Street and they will be coming to the Village in early June.

She stated that there will be no recommendation from the committee regarding 2 hour parking on River Street between Main Street and Lake Street, as the neighbors on that street are not in support of this restriction.

Dr. Falk stated she spoke to Mr. Hazzard regarding the opening weekend for the trolley and that so far numbers are at or exceeding last year and record keeping is much better.

She noted credit card machine bids for the trolley will be opened on May 30.

Dr. Falk made a motion to set a public hearing for the June 24, 2019 Trustee meeting at 7:00 p.m. or as soon thereafter as can be heard to make changes to accessible parking spaces, Police parking spaces and Village Official parking spaces as noted on the diagram submitted on Fair Street between Main Street and Lake Street. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Dr. Falk stated there was discussion regarding seasonal employment for the Streets Department. It was felt no further increase in the seasonal rate for Laborer would be prudent and a recommendation will be made during Finance Committee report for advertising for a seasonal MEO position.

Dr. Sternberg made a motion to accept the Streets Committee report as presented. Mr. Dean seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

**Buildings Committee** – A copy of the May committee minutes was provided in the Trustee packets.

Mr. Dean noted that Jon McManus provided design options for the fire escape and a motion to bid the project will be entertained during the Finance Committee report.

He noted that the window restoration project for the Library floor is now complete.

Dr. Falk made a motion to accept the Buildings Committee report as presented. Mr. Membrino seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

**Treasurer's Report**- A copy of the Treasurer's Report was provided in the Trustee packets.

**Finance and Personnel Committee:**

**Finance:**

Trustees reviewed the following items:

1. RBC            - Wealth Management LOSAP Statement – April 2019
2. Sales Tax Report
3. Bond Payment – Principal \$115,000.00 Interest \$13,656.25

**Streets:**

Dr. Falk made a motion to authorize going to bid on the Mill Street sidewalk replacement project. Mr. Dean seconded the motion and a vote had the following results:



AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

**Buildings:**

Dr. Sternberg made a motion to authorize going to bid on the 22 Main Street fire escape replacement project. Mr. Benton seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

**Parks:**

Mrs. Dewey made a motion to authorize going to bid on the Pioneer Park project. Mr. Dean seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

**Water/Sewer Board:**

Mr. Dean made a motion to credit Ellen Spencer’s Water and Sewer Account to the average due to the run water issue as per her request on file with the original minutes. Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

**Personnel:**

Trustees reviewed the overtime analysis report for payrolls 139-141 and the leave analysis for April 2019.

Dr. Falk made a motion to approve the following abstracts and transfers:

Abstracts:		
General	32,868	PR# 141
	28,572	PR#140
	27,493	PR# 139
	144,300	Non-Payroll Expenses
	(14,402)	Non-Payroll Expenses Paid
	129,898	Non-Payroll Expenses to be Paid
Water	8,045	PR# 141
	6,665	PR# 140
	7,540	PR# 139
	15,322	Non-Payroll Expenses
	(3,418)	Non-Payroll Expenses Paid
	11,904	Non-Payroll Expenses to be Paid
Sewer	5,613	PR# 141
	6,893	PR# 140
	5,905	PR# 139
	5,322	Non-Payroll Expenses
	(1,831)	Non-Payroll Expenses Paid

	3,491		Non-Payroll Expenses to be Paid
Trolley	197		Non-Payroll Expenses
	(56)		Non-Payroll Expenses Paid
	141		Non-Payroll Expenses to be Paid
TEP Project	(395,759)	0	Non-Payroll Expenses Paid
			Non-Payroll Expenses to be Paid
22 Main St Project	18,728		Non-Payroll Expenses to be Paid
Transfers Budget Line - May 23, 2019			
Transfer From:	F-8320-200	375.00	Cover Budget Shortage
Transfer To:	F-8320-801	375.00	Per Mitch
Transfer From:	A-7110-480	225.00	Cover Budget Shortage
Transfer To:	A-7110-420	225.00	Per Mitch
Transfer From:	A-3120-401	28.96	Reclass Posted to wrong code
Transfer To:	A-3120-427	28.96	
Transfer From:	A-3310-410	1.00	Cover Budget Shortage
Transfer To:	A-3310-420	1.00	Per Mitch
Transfer From:	F-8320-200	250.00	“ “
Transfer To:	F-8320-421	250.00	“ “
Transfer From:	F-8340-200	25.00	“ “
Transfer To:	F-8340-420	25.00	“ “
Transfer From:	A-7110-480	15.00	“ “
Transfer To:	A-7110-420	15.00	“ “
Transfer From:	F-8320-200	300.00	“ “
Transfer To:	F-8320-801	300.00	“ “
Transfer From:	G-8120-200	500.00	“ “
Transfer To:	G-8130-200	500.00	“ “
Transfer From:	G-8130-440	500.00	“ “
Transfer To:	G-8130-480	500.00	“ “
Transfer From:	F-8340-200	1500.00	“ “
Transfer To:	F-9060-800	1500.00	“ “
Transfer From:	F-8310-410	15.00	“ “
Transfer To:	F-8310-470	15.00	“ “
Transfer From:	F-8320-410	550.00	“ “
Transfer To:	F-8320-421	550.00	“ “
Transfer From:	A-5132-200	20.00	“ “
Transfer To:	A-5132-421	20.00	“ “
Transfer From:	A-3410-410	20.00	“ “
Transfer To:	A-3410-421	20.00	“ “
Transfer From:	TA-204-000	1035.56	Payroll Checking – April 2019
Transfer To:	TA-180-000	821.56	NYS Retirement
Transfer To:	TA-850-007	214.00	Loan Retirement
Transfer From:	A-7110-410	20.00	Cover Budget Shortages
Transfer To:	A-7110-420	20.00	Per Mitch
Transfer From:	A-3310-410	35.00	“ “
Transfer To:	A-3310-420	35.00	“ “
Transfer From:	A-3120-410	115.00	Per Jim Kelman

Transfer To:	A-3120-422	115.00	“	“
Transfer From:	A-1325-401	20.00	Cover Budget Shortage	CC Fees
Transfer To:	A-1375-410	20.00	“	“
Transfer From:	A-7110-460	1200.00	Cover Budget Shortages	
Transfer To:	A-7110-100	1200.00	Per Mitch	
Transfer From:	F-8320-200	350.00	“	“
Transfer To:	F-8320-801	350.00	“	“
Transfer From:	A-1410-440	1500.00	Per Teri	
Transfer To:	A-1410-100	1500.00	“	“
Transfer From:	TA-204-000	1086.43	Payroll Checking - May 2019	
Transfer To:	TA-180-000	872.43	NYS Retirement	
Transfer To:	TA-850-007	214.00	Loan Retirement	
Transfer From:	A-3410-200	2800.00	Cover Budget Shortages	
Transfer To:	A-3410-470	2800.00	Per Jim Tallman	
Transfer From:	A-7140-410	600.00	Per Mitch	
Transfer To:	A-7140-460	600.00	“	“
Transfer From:	F-8340-200	3200.00	“	“
Transfer To:	F-9060-800	3200.00	“	“
Transfer From:	G-8120-200	850.00	“	“
Transfer To:	G-9060-800	850.00	“	“
Transfer From:	A-5142-460	126.00	“	“
Transfer To:	A-5142-410	126.00	“	“
Transfer From:	A-1990-470	225.00	Contingency to cover Budget Shortages	
Transfer To:	A-1450-470	225.00	Per Mitch and Teri	
Transfer From:	A-1990-470	2035.00	“	“
Transfer To:	A-5650-410	2035.00	“	“
Transfer From:	A-7115-200	175.00	Cover Budget Shortages	
Transfer To:	A-7115-410	175.00	Per Mitch	
Transfer From:	A-1990-470	4000.00	Contingency to cover Budget Shortages	
Transfer To:	A-7110-410	4000.00	Per Mitch	

Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

**Administrator’s Report** – Village Administrator, Teri Barown, reviewed the following items with the Trustees:

1. Grants and projects update:
  - a. WWTP Upgrade:
    - i. Received confirmation from EFC that they have accepted comments and additional information from Delaware on plans and specifications Motion made by Mr. Membrino to proceed to bid on the WWTP Upgrade Project. Dr. Falk seconded the motion and a vote had the following results: AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.
    - ii. Closing date for additional funding is scheduled for June 6 – closing documents have been signed and returned to bond counsel
  - b. TEP Project – spring work

- i. Spring phase is scheduled for completion by mid-day May 24. A dispensation to work overtime (longer days and weekends) was filed with Department of Labor on May 14 due to extremely wet weather
  - c. Doubleday Project:
    - i. 3<sup>rd</sup> base bleacher demolition project – work is complete with the exception of cleanup – Delaware is scheduled to conduct a site review for completion
    - ii. Meeting is scheduled early June for progress on 3<sup>rd</sup> base bleacher building and parking lot design
    - iii. Met with Bond Counsel this week and briefly discussed project, will be forwarding additional information to him after June progress meeting
    - iv. Dormitory Authority – updating on various SAM grants as information comes in from other funding agencies, EFC, ESD
      - a. Dormitory Authority has informed me that they have no separate requirements for MWBE compliance – however, if other grant agencies require of us they need to be carried out
  - d. Grove Street Culvert Project – Have received documentation from DEC for completion to finalize award contract – need specifications and design from Delaware for DEC to review
  - e. CFA grant awards for 2018 (22 Main Skylights and Lake Front Park Planning) – working on requirements – will be discussing skylight project with HKK
  - f. Pioneer Park Project – forwarded changes and additions to bid specs to Delta Engineering yesterday
2. Summer Park Season, Trolley Season to begin May 25, 2019
  3. Authorize advertising for seasonal MEO at \$14.00 hourly (ft HMEO at \$18.02) Mr. Membrino made a motion to authorize advertising for seasonal MEO's at \$14.00 per hour. Mr. Dean seconded the motion and a vote had the following results: AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

Mrs. Dewey made a motion to accept the Finance and Personnel Committee and Administrator's reports as presented. Mr. Dean seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

**Watershed Supervisory Committee** – A copy of the May committee report was provided in the Trustee packets.

Dr. Falk made a motion to authorize the Mayor to sign the 2019 herbicide agreement with NYS DOT for State Route 80. Mr. Dean seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

**Economic Development and Sustainability Committee** – A copy of the May committee minutes was provided in the Trustee packets.

Dr. Falk made a motion to waive the fees for the Outdoor Dining application for 2019. Mr. Dean seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino Motion carried.

Dr. Falk made a motion to declare Tuesday and Wednesday evenings from 5p – 9p for vending in the business district at no fee. Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Dr. Falk made a motion to declare special event vending for Induction from Friday to Monday of Induction weekend, with the exception of Doubleday Field Parking Lot, which will be Friday and Saturday of Induction weekend. Mr. Benton seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Dr. Falk made a motion to submit the 2019 Downtown Revitalization application as well as 2019 CFA applications. Mr. Membrino seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Mr. Membrino made a motion to accept the Economic Development and Sustainability Committee report as presented. Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

**Parks Board** – A copy of the May minutes was provided in the Trustee packets.

Mrs. Dewey stated that the Board members took a trip to Fairy Spring after the meeting and felt that a work day was needed for the pavilion.

She stated that members will again discuss a dog park, as recently interest has been again expressed.

Dr. Falk made a motion to accept the Parks Board report as presented. Mr. Benton seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

A brief discussion was held regarding the CVS Building and Cooperstown General Store building. An inquiry was made regarding buying CVS and utilizing it as a downtown hub for small businesses. Mr. Tillapaugh stated that the Village can't do this; they would need to create an IDA.

**Water and Sewer Board** – A copy of the May minutes was provided in the Trustee packets.

Mr. Membrino noted that the Board will tour both plants on June 4.

Mr. Membrino made a motion to accept the Water and Sewer Board report as presented. Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

**New Business:**

Dr. Falk made a motion to approve the part-time appointment of Terrell Silvera as Police Officer (part-time) effective May 29, 2019 at a pay rate of \$17.50 and sponsoring him for the Phase II training at the Police Academy. Mrs. Dewey seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Mr. Benton made a motion to approve the seasonal appointment of Kevin Henderson as a seasonal Laborer for Doubleday at a pay rate of \$12.00 per hour effective May 15, 2019 through October 30, 2019. Mr. Dean seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Mr. Membrino made a motion to approve the outdoor dining application of the Cooperstown Distillery with the following conditions 1) permit will be revoked if there is a violation of the noise law, zoning law any and all Village laws, 2) permit will be revoked if there is a violation of NYS Liquor Authority regulations, 3) permit will be revoked if personnel property of the owner blocks access to parking places on Main Street. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Mrs. Dewey made a motion to adjourn the meeting at 9:16 p.m. Mr. Benton seconded the motion and a vote had the following results:

AYES: Falk, Dean, Sternberg, Dewey, Benton, Membrino                      Motion carried.

Respectfully submitted,

Teri L. Barown, RMC  
Village Administrator, Village of Cooperstown