

10 Chestnut Timeline

Monday, April 26 - BOT

Initial presentation to BOT

Classify as Unlisted Action for SEQRA

Declare BOT intent to serve as lead agency

Forward to Planning Board, HPARB, and ZBA for recommendations

Forward to County Planning

Tuesday, May 11 – HPARB

Concur with decision of Board of Trustees to act as lead agency

Develop recommendations for the Board of Trustees regarding the issuance of a Special Permit
(request for street views)

Week of May 17 –

Jane Gentile will send plans to County Planning Department (all three employees)

Cindy Falk will poll tree committee for a date to meet to discuss removal of trees on public property (Fenimore Lane)

Gene Berman will look for clarification on how tree removal is dealt with when site plan is required (ZBA for variance in addition to final site plan?)

Tuesday, May 18 – Planning Board Meeting

Concur with decision of Board of Trustees to act at lead agency

Develop recommendations for the Board of Trustees regarding the issuance of a Special Permit in conformance with the preliminary site development plan review process, which addresses:

- (1) The process for additional required reviews;
- (2) A determination of whether the application is complete for those reviews;
- (3) The need for a consultant or consultants to evaluate the proposed use;
- (4) The board's evaluation of the proposed use in consideration of the criteria for special use permits in this chapter.

Friday, May 21 – Special ZBA Meeting

Concur with decision of Board of Trustees to act as lead agency

Develop recommendations for the Board of Trustees regarding the issuance of a Special Permit, which addresses:

- (1) The process for additional required reviews;
- (2) A determination of whether the application is complete for those reviews;
- (3) The need for a consultant or consultants to evaluate the proposed use;
- (4) The board's evaluation of the proposed use in consideration of the criteria for special use permits in this chapter.

Monday, May 24 – Board of Trustees Meeting

Presentation to the board of updated project by applicant (driveway, parking)

Review timeline for reviews

Complete SEQRA review related to the project (include short form submitted by applicant in packet and blank forms 2 and 3)

Set public hearing for June 28 for Special Permit

Tuesday, June 1 – ZBA Meeting

No further action

Tuesday, June 8 – HPARB Meeting

Hold public hearing for demolition only

Friday, June 11– all recommendations from boards and county should be received for public review in advance of public hearing

No later than Friday, June 11– 400 foot notices of Special Permit hearing required

Tuesday, June 15 – Planning Board Meeting

No further action

Monday, June 28 – Board of Trustees Meeting

Hold public hearing for Special Permit

Tuesday, July 6 – ZBA

Set public hearing for all required variances on August 3 contingent upon issuance of Special Permit

Monday, July 12 – BOT (location TBD)

Review of criteria and decision on special permit

Determination of any monies to be held to facilitate review process

Tuesday, July 13 – HBARB

If Special Permit has been issued, possible decision on Certificate of Appropriateness

Tuesday, July 20 – Planning Board

Set public hearing for final site plan for August 17

Tuesday, August 3 – ZBA

If Special permit has been issued, hold public hearing on variances

Tuesday, August 10 – HPARB

If Special Permit has been issued, decision on Certificate of Appropriateness if not issued in July

Tuesday, August 17 – Planning Board

If Special Permit has been issued, hold public hearing on final site plan

Issuance of Building Permit from Otsego County following all Village approvals